

NORTH COLONIE CENTRAL SCHOOL DISTRICT
91 Fiddlers Lane
LATHAM, NEW YORK 12110-5349

February 3, 2022

PRESS RELEASE

The Board of Education of the North Colonie Central School District will hold a Virtual Special Meeting regarding personnel, learn to swim program and the budget calendar to be followed by a Curriculum Committee Meeting, regarding ELA, social studies and digital and media literacy on Monday, February 7, 2022 at 7:00 PM. Individuals can view the meeting via live stream. The link to the live stream can be found at <https://www.northcolonie.org/> under District News.



Jane R. Dawson
District Clerk

North Colonie Central School District

Latham, New York 12110-5349

REVISED 2/5/2022

BOARD OF EDUCATION - SPECIAL MEETING
 VIRTUAL MEETING HELD VIA ZOOM PLATFORM
 MONDAY, FEBRUARY 7, 2022, 7:00 PM

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. RECOMMENDED ACTIONS
 - A. OLD BUSINESS
 - B. PERSONNEL ACTIONS (M-1)

III.B. 3. At Will Employees (Hourly, Substitutes etc.) Separation of Employment:

	Name	Position	Location	Effective Dates
a.	Connolly, Michelle	APEX Mentor – 1 session	SHS	12/7/2021-1/27/2022
b.	Gumlaw, Brittany	COVID Taskforce	CO	1/27/2022
c.	Gumlaw, Danielle	COVID Taskforce	CO	1/27/2022
d.	Hysenllari, Monika	Permanent Building Substitute – 5 days / wk	SMS	1/31/2022
e.	Murray, Brian	Secondary Teacher Residency Mentor	SHS	1/25/2022
f.	Rajamani, Renganayaki	Noon Aide – 30 hrs/wk	FF	1/27/2022
g.	Slocum, Martha	APEX mentor – 1 session	SHS	11/23/2021 – 1/27/2022
h.	Stupp, Andrea	Secondary Teacher Residency Mentor	SHS	1/28/2022

III.B. 4. Classified Appointments: Emergency Conditional:

	Name	Position	Location	Effective Dates
a.	Fink Ford, Gina	Educational Aide	LR	1/21/2022-2/20/2022

III.B. 5. Classified Appointments:

	Name	Position	Replacing	Civil Service Status	Salary	Effective Dates
a.	Camarota, Rich	Custodial Worker / SG	New	Probationary	Per CSEA NI Contract	2/15/2022-2/14/2023
b.	Cimorelli, Marian	Student Management Systems Coordinator	N/A	Permanent	Per ISAANC Contract	12/16/2021
c.	Fanniff, Luca	Custodial Worker / SHS	Brendon Benack	Probationary	Per CSEA NI Contract	1/7/2022-1/6/2023 *correction in person

						replacing*
d.	Stevens, Meghan	Secretary II – PPS / CO	Kathleen Bashaw	Probationary	Per Management Confidential MOU	2/24/2022-2/23/2023

III.B. 8. Certified Appointments:

	Name	Position/Location	Replacing	Tenure Area	Certification	Salary	Effective Dates
a.	Desorbo, Karen	FACS Teacher / SHS	N/A	Home Economics	Home Economics, Permanent; Health, Permanent	MA-23 Per NCTA Contract	1/27/2022-6/30/2022 *additional .1 FTE*
b.	Eves, Bryana	English Teacher – LT Leave Replacement / SMS	Melissa Kossor	N/A	English 7-12, Initial	BA-1 Per NCTA Contract	11/23/2021-4/15/2022
c.	Gannon, CJ	Health Teacher / SMS	N/A	Health	Health Educational, Professional	MA-13 Per NCTA Contract	1/25/2022-6/30/2022 *additional .1 FTE*
d.	Southworth, Maria	Music Teacher / LO/SMS	N/A	Music	Music, Professional	MA-6 Per NCTA Contract	1/31/2022-6/30/2022 *additional .1 FTE*
e.	Squadere, Lauren	Business Teacher / SHS	N/A	Business	Business and Marketing, Professional; School Counselor, Provisional	MA-8 Per NCTA Contract	1/27/2022-6/30/2022 *additional .1 FTE*

III.B. 11. At Will Employees (Hourly, Substitutes etc):

	Name	Position	Location	Salary	Effective Dates
a.	Agnoloni, Mariolina	Substitute Teacher	DW	Per 21-22 PT Wage Scale	1/10/2022 **Rescinded offer**
b.	Avellino, Carmella	APEX Mentor – 1 full year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
c.	Bohmer, Nicholas	ST Leave Replacement	LO	Per 21-22 PT Wage Scale	1/3/2022-1/12/2022 *rescinded appointment*

d.	Brock, John	Permanent Building Substitute – 5 days / wk	SMS	Per 21-22 PT Wage Scale	1/28/2022
e.	Clark, Chloe	APEX Mentor – 2 full year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
f.	Collier, Erica	APEX Mentor – 1 full year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
g.	DeAngelo, Amy	APEX Mentor – 1 full year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
h.	Desmarais, Brian	APEX Mentor – 2 full year, 2 half year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
i.	Figuroa, Marcia	Substitute Teacher	DW	Per 21-22 PT Wage Scale	2/1/2022
j.	Fry, Isabel	Substitute Teacher	DW	Per 21-22 PT Wage Scale	1/31/2022
k.	Gorman, Heather	APEX Mentor – 2 full year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
l.	Grooten, Laura	APEX Mentor – 1 full year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
m.	Halpern, Samuel	APEX Mentor – 2 half year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
n.	Hotaling, Michael	Bus Driver Trainee	Transportation	Per 21-22 PT Wage Scale	2/9/2022
o.	Hysenllari, Monika	Substitute Teacher	DW	Per 21-22 PT Wage Scale	2/1/2022
p.	Insull, Sarah	COVID Testing Taskforce	DW	Per 21-22 PT Wage Scale	1/24/2022
q.	Joseph, Tara	Quarantine Tutor	DW	Per 21-22 PT Wage Scale	1/12/2022
r.	Lam, Jamie	Noon Aide – 30 hr/ wk	FF	Per 21-22 PT Wage Scale	2/1/2022
s.	McCormack, Kelsey	Fitness Center Coach	SHS	Per NCTA Contract	1/28/2022
t.	Meidenbauer, Heidi	APEX Mentor – 2 full, 1 half	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
u.	Morgan, Jessie	APEX Mentor – 1 full year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
v.	Morgan, Kimberly	APEX Mentor – 1 full year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
w.	Oommen, Juli	Tutor	DW	Per 21-22 PT Wage Scale	1/27/2022

x.	Pilla, Michael	Substitute Hall Monitor	SMS	Per 21-22 PT Wage Scale	1/25/2022
y.	Phillips-Krakat, Jennifer	APEX Mentor – 1 full year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
z.	Sposili, Michele	APEX Mentor – 4 half year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
aa.	Springstead, Michael	Extra Help – Secondary	SMS	Per 21-22 PT Wage Scale	1/20/2022
bb.	Stanton, Kristin	Secondary Teacher Resident Mentor	SHS	Per 21-22 PT Wage Scale	1/24/2022-6/30/2022
cc.	VanVliet, Bryan	Extra Help – Secondary	SMS	Per 21-22 PT Wage Scale	1/20/2022
dd.	Vignola, Colleen	APEX Mentor – 1 full year	SHS	Per 21-22 PT Wage Scale	1/31/2022-6/30/2022
ee.	Vonas, Salvatore	PT Hall Monitor – 20 hrs / wk	SHS	Per 21-22 PT Wage Scale	1/25/2022
ff.	Wurz, Barbara	Substitute Teacher	LO	Per 21-22 PT Wage Scale	2/14/2022
gg.	Zepf, Pamela	Library Clerk – 32.5 hrs / wk	SHS	Per 21-22 PT Wage Scale	2/28/2022

III.B. 14. Certified Transfers:

	Name	Position	From	To	Effective Date
a.	Taylor, Dana	Teaching Assistant	BC	SMS (REACH)	2/7/2022

III.B. 15. Classified Transfers:

	Name	Position	From	To	Effective Date
a.	Bonomo, Richard	Custodial Worker	SMS	SHS	1/19/2022

III.B 17. Classified Unpaid Leaves:

	Name	Position	Location	Effective Date
a.	Robinson, Andrea	School Nurse	SG	4/10/2022-9/19/2022

III. B.18. Other:

- a. Request for new position – Assistant Director, Food Service (see L. Ostrowski, Jenna Bongermano 1/27/22 memo)

C. NEW BUSINESS

1. Recommendation to approve the Shaker Learn to Swim program. (M-2)
2. Recommendation to approve the Revised 2022-2023 Budget Calendar. (M-3)
3. Recommendation to approve the resolution to appoint Sebastian Weiss as Impartial Hearing Officer to preside over a due process complaint. (M-4)

- IV. Enter into an open session of the Curriculum Committee (M-5)
 - A. ELA
 - B. Social Studies
 - C. Digital and Media Literacy

- V. Return to Special Session and Adjourn (M-6)


Upcoming Meetings:

Long Term Planning Committee – Thursday, February 10, 2022, 7:00 pm

Regular Meeting – Monday, February 28, 2022 7:15 pm

NORTH COLONIE CENTRAL SCHOOLS

91 Fiddlers Lane
Latham, New York 12110

TO: Members of the Board of Education
FROM: D. Joseph Corr, Superintendent of Schools  **REVISED 2/5/2022**
RE: *Board of Education Agenda February 7, 2022 – Proposed Motions*
DATE: February 3, 2022

Motions

- M-1. - I move to approve Personnel Actions, as recommended by the Superintendent of Schools.
- M-2. - I move to approve the Shaker Learn to Swim program, as recommended by the Superintendent of Schools.
- M-3. - I move to approve the revised 2022-2023 Budget Calendar, as recommended by the Assistant Superintendent for Business.
- M-4. - I move to approve the resolution to appoint Sebastian Weiss as Impartial Hearing Officer to preside over a due process complaint, as recommended by the Clerk of the Board.
- M-5. - I move to enter into an open session of the Curriculum Committee.
- M-6. - I move to return to special session and adjourn.

NORTH COLONIE CENTRAL SCHOOL DISTRICT
91 Fiddlers Lane
LATHAM, NY 12110

III.B.18.a.
2-7-2022

TO: D. Joseph Corr, Superintendent
Scott Hoot, Assistant Superintendent for Business

FROM: Lisa Ostrowski, Director of Food Service
Jenna Bongermينو, Human Resources Director

DATE: January 27, 2022

RE: Request for new position – Assistant Director, Food Service

With the recent transfer of Joanne France, Secretary I – Food Service, to the position of Secretary I at Boght Hills, we have looked at the administrative staffing needs for the Food Service Department. In doing so, we have identified the need for a higher-level administrative position rather than replacing the vacancy with a Secretary I.

Specifically, the Food Service Department needs have expanded significantly due to COVID. With the changes in the regulations surrounding food service, all students are entitled to free breakfast and lunch. With this, the number of meals being served has greatly increased. In order to support the expansion of the program and the increasing number of schools that we support (including several private schools) it has become apparent that this work needs additional support by an administrator.

With this, we are requesting that the current vacant Secretary I position be eliminated and this FTE be reclassified as an Assistant Director of Food Service. This position would be in the ISAANC unit and would report directly to the Director of Food Service.

Specific duties and responsibilities will include:

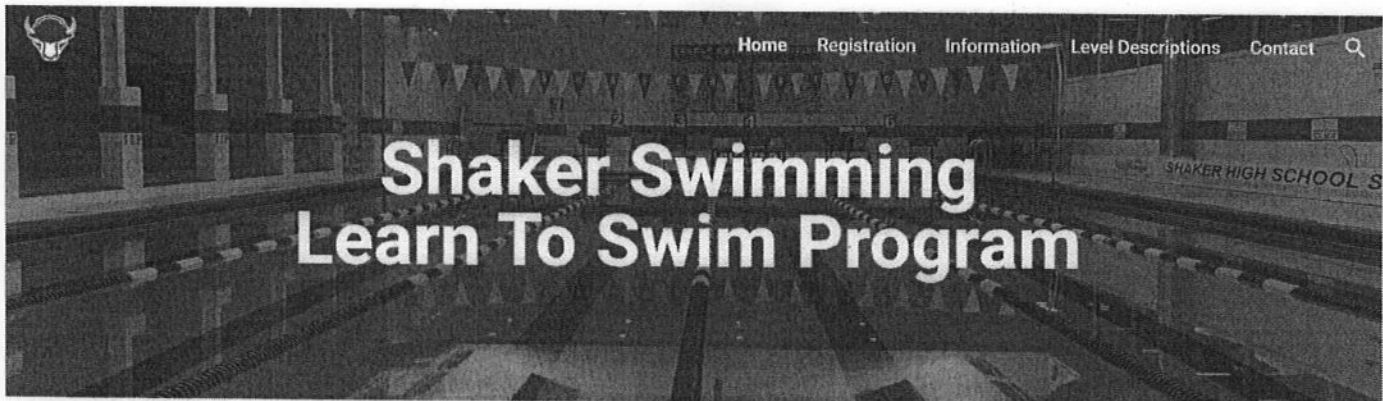
- Administration and maintenance of new POS system, including menus and recipes
- Nutrition analysis and allergens – work with the nurses to ensure student allergens are identified and meals are allergen-free
- Work with food service employees and help to resolve issues
- Free and reduced applications
- Promotion of school lunch
- Administration of timecards and time off approvals
- Training of staff
- Purchasing/ordering/bidding
- Grants – researching and writing
- Research and implementation of food service programs including “Farm to School” and “NY Thursday Program”
- Member of the District Wellness Committee
- Administrator in charge when Director is unavailable
- Other duties as assigned

We are budgeting this position at a salary of \$65,000 plus benefits (depending on education and experience). While this is higher than the salary of the Secretary I, we believe that it is in-line with the expanding needs of the District and the Food Service Department.

This recommendation will be placed on the February 7, 2022 Board agenda. Please let us know if you have any questions.

III.C.1.
2-7-2022

Shaker Learn to Swim Program
Swim Lessons for North Colonie Residents
www.shakerlearntoswim.com



Keep your kids safer in & around the water!

Goals:

- Water Safety
- Building Confidence
- Having Fun
- Learning New Skills

Registration

- Complete [Google Form](#)
 - Participant information
 - Name
 - Date of Birth
 - Have they participated in lessons before
 - Guardian information
 - Name
 - Phone number
 - Email
 - Address
 - Instructions to mail payment after registration form is filled out

Information

- Classes

Class Dates	Class Times
April 2, 2022	Session 1: 10:30 - 11:00 am
April 9, 2022	Session 2: 11:15 - 11:45 am
April 26, 2022	Session 3: 12:00 - 12:30 pm
April 23, 2022	
April 30, 2022	
May 7, 2022	
May 14, 2022	
May 21, 2022	

Cost
\$100 - First child
\$75 - Second child
\$50 - Every additional child

- Pre Lesson Evaluations



Pre Lesson Evaluations

Every participant needs to do a pre lesson evaluation to match them with the perfect group based on their ability. When registration is received, a confirmation will be sent with date and time of evaluation.

Evaluation Dates & Times

March 15: 5:30 - 5:45 pm, 5:45 - 6:00 pm, 6:00 - 6:15 pm

March 16: 5:30 - 5:45 pm, 5:45 - 6:00 pm, 6:00 - 6:15 pm

- Information

Information

Levels: Your child will be assigned to their group based on their pre lesson evaluation. If we feel that it is in their best interest to be moved to another group, we will do so after having a conversation with the parents.

Group Sizes: The instructor to student ratio will be 1:2 for Level 1, 1:4 for Levels 2-4, 1:6 for Levels 5-6

Refunds: There will be no refunds issued after signing up.

Missed Classes: If a class is missed due to sickness or an emergency, **we cannot guarantee** a make up lesson. Please send an email, and if we can accommodate the missed class we will do so.

Snow Days: If there is a school closure, we will do our best to send an email out about the closure as well as a date to make up the lesson.

- COVID Information

COVID -19 Procedures

Parents/Spectators: Due to COVID-19 there will only be 1 parent per participant allowed in the bleacher area during lesson groups.

Masks: Masks need to be worn by everyone who is **not** in the water at **all times**. All instructors will be masked & will wear face shields when teaching lessons.

Sickness: If a participant or family member is feeling ill, **please do not come for the lesson**. Send an email, and if a make up lesson can be made we will do so.

Location

Shaker High School Pool
445 Watervliet Shaker Road
Latham, NY 12110

- Level Descriptions

Shaker Learn to Swim Level Descriptions

Level 1

- Entering & exiting water from a ladder
- Blowing bubbles with mouth & nose
- Bobbing up & down in the water
- Opening eyes underneath the water
- Floating on back & stomach
- Rolling from stomach to back
- Rolling from back to stomach
- Going from floating to a vertical position in the water

Level 2

- Jumping into the water from side of pool
- Entering & exiting the pool from the side
- Fully submerging under the water & being able to hold your breath
- Retrieving objects from bottom of shallow end unassisted
- Treading water unassisted
- Kicking on stomach & back unassisted
- Starting to incorporate arms

Level 3

- Head first entry from sitting & kneeling
- Bobbing up & down while moving towards the wall
- Rotational breathing
- Streamline and dolphin kicking off of a wall
- Learning the basics for freestyle, backstroke, breaststroke & butterfly

Level 4

- Diving into the water from a compact position
- Underwater swimming
- Incorporating open turns for freestyle & backstroke
- Improving on all four strokes

Level 5

- Diving in while standing from the side of the pool
- Flips & open turns
- Refining all four strokes
- Being able to swim a 50 unassisted & without stopping

Level 6

- Diving from starting blocks
- Swimming multiple laps of all four strokes
- Can do flips & open turns for all four strokes
- Next step would be a swim team

Instructors

- All instructors are current swimmers of Girls & Boys Shaker Varsity Swim Team
- 14 are ready to be instructors
 - 7 are lifeguard certified
- Pre Lesson Evaluations:
 - Run by Coach Maggie
 - Certified lifeguard on standby
 - 2 instructors in the water at all times
 - Evaluations are 15 minutes each in small groups to ensure safety of participants
- Will have 2 lifeguards on deck at all times during lessons
 - Coach Maggie
 - Coach Grady
- Masks & Shields
 - Instructors in water for Levels 1&2 will wear face shields
 - Instructors for levels 3&4 will be masked in the water
 - Instructors for levels 5&6 will be masked outside of the water

Future Session Dates

Session Dates

Spring 2022	Summer 2022	Fall 2022	Winter 2023
April- 2 April- 9 April- 16 April- 23 April- 30 May- 7 May- 14 May- 21	July- 9 July- 16 July- 23 July- 30 Aug- 6 Aug- 13 Aug- 20 Aug- 27	Sep- 7 Sep- 24 Oct- 1 Oct- 8 Oct- 15 Oct- 22 Oct- 29 Nov- 5	Jan- 7 Jan- 14 Jan- 21 Jan- 28 Feb- 4 Feb- 11 Feb- 18 Feb- 25
Eval Dates: March 15 & 16	Eval Dates: June 14 & 15	Eval Dates: August 16 & 17	Eval Dates: December 20 & 21
Deadline: March 10	Deadline: June 10	Deadline: August 10	Deadline: December 14

III.C.2.
2-7-2022

Calendar for Development of the 2022-23 Budget - Rev. 1/25/2022

November 22, 2021	The proposed budget calendar is presented to the Board of Education for their review and approval.
December 2021	Budget Instructions for the development of the 2022-23 fiscal year budget are communicated to all program administrators and key personnel that have budget responsibility and accountability.
January 2022	Preliminary budget requests are due from all program administrators, and all other staff with budget responsibility.
January 2022	Meet with budget builders throughout the month to discuss and update budget requests
January 2022	Meet with Budget Committee to review preliminary expenditure and revenue budgets including the Governor's Executive budget proposal
February 2022	The 2022-23 preliminary budget forecast and budget assumptions are presented to the Board of Education for review and discussion.
March 1, 2022	Complete the 2022-23 tax levy limit calculation and submit to the Office of the State Comptroller
March - April 2022	The Board of Education reviews the preliminary budget and holds public meetings to inform district residents and to solicit input from the community. Mon. March 7, 2022 7:00pm Budget Committee Meeting Mon. March 14, 2022 7:00pm Budget Committee Meeting Mon. March 21, 2022 7:00pm Budget Committee Meeting Mon. April 4, 2022 7:00pm Budget Committee Meeting Wed. April 6, 2022 (if needed) 7:00pm Budget Committee Meeting Mon. April 11, 2022 7:00pm Special Meeting/Budget Adoption
March 29 – April 2, 2022	Publish first legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote. Must advertise four times within seven weeks with the first occurring at least 45 days prior to the Annual Budget Vote.
April 11, 2022	The Board of Education adopts a proposed budget for the 2022-23 school year and the property tax report card.
April 12, 2022	The Property Tax Report Card is submitted to the State Education Department and local news media.

April 18, 2022	Deadline for submission of petitions for nominations of Board of Education candidates, and other propositions to be placed on the ballot
April 19, 2022	Prepare absentee ballot
April 22, 2022	Mail military ballots
April 27, 2022	The Board of Education votes on the BOCES Administrative Budget.
May 3, 2022	Budget Statement and required attachments are made available.
May 4, 2022	Budget Hearing and Meet the Candidates for the Board of Education
May 5-11, 2022	The Budget Notice is mailed to eligible voters.
May 17, 2022	Annual meeting, Budget Vote, and Board of Education election

11/15/21, Rev. 1/25/22

J:\Budget on Ncolfm\2022-22\Calendar for 2022-22 Budget Development

III.C.3.
2-7-2022

**Resolution of the Board of Education of the
North Colonie School District To Approve Impartial Hearing Officer (IHO) Appointments**

RESOLVED, that the Board of Education of the North Colonie School District approves the appointment of Sebastian Weiss in a special education impartial hearing pursuant to the compensation approved by the State Education Department and the Division of Budget and pursuant to the Regulations of the Commissioner of the New York State Education Department section 200.5(j)(3)(ii).

Present:

Dated: