

Sign up for the PTA!

The PTA depends on membership and volunteers to provide a wide range of educational programs such as Author’s Day, cultural programs and Science Enrichment Day. As the new school year begins, we once again ask for your support. All parents, teachers and staff can join the PTA. PTA membership is an individual membership. We encourage each family member to join and remind those wishing to be a room parent and attend any class parties that he or she **MUST** be a PTA member to be a PTA Room Parent.

\$10.00 Membership – each membership includes an electronic version of the Southgate Directory. The directory is a great way to stay in touch with friends throughout the year!

There are 2 ways to register:

1. **Register and pay online.** Go to: <https://southgate.memberhub.store>.
2. **Register in person, pay in person.** Return your payment and the form below to school in an envelope marked “PTA Membership,” or sign up at Open House or the Room Parent Meeting.

Upcoming Meeting:

October 2nd
Room Parent Meeting
Cafeteria
7:00—Only Kindergarten
7:30—First Grade-Sixth Grade

Sign up for the Southgate directory!

The Southgate PTA publishes a School Directory each year. This is a useful resource as party invitations are not to be handed out at school. The information contained in the Directory includes parent/guardian names, address, telephone number, cell phone number(s), email addresses, child(ren)’s names, grade and teacher.

All information for the Directory must be submitted by October 4th. Information received after October 4th will be included in the Directory as updates become available.

- 1: Go to:
<https://docs.google.com/forms/d/e/1FAIpQLSeJRSdg7buzeVbgsBIy-PYgj7pN9CbgYcm7So0OhwEPcWWCGg/viewform?c=0&w=1>.
- 2: Complete the form. The information collected is about your student(s) and your contact information. There are several required fields that must be completed before your information is saved. The form will prompt you if a required field is left blank. You can click the ‘Tab’ key to go to the next blank box.
- 3: After completing the form, hit the submit button.
- 4: It is highly recommended that you verify receipt of your entry by emailing southgatepta0@gmail.com with your child(ren)'s last name in the subject line. (Note: This email is only used for directory submission verification process and will not be checked regularly after the October deadline has passed. Also, the figure after “pta” is a zero, not an O). **If you do NOT receive a reply within a couple of days, your information did NOT send correctly and you will need to resubmit.** The southgatepta0@gmail.com account will only be used for this Directory verification process, so if you have any questions, please email Alyssa Stagliano at her primary email address: alyssastagliano@hotmail.com or call 810-4164.

Southgate PTA Membership Form – one form per individual membership

PLEASE PRINT NEATLY IN ALL CAPITAL LETTERS

TOTAL AMOUNT ENCLOSED \$ _____

(Please make checks payable to Southgate PTA) Check # _____

Checks preferred over cash for record keeping purposes.

PTA Member Name (must be one individual): _____

Email: _____ (this email will be used for all future PTA communications)

Student’s Name: _____ Grade/Class: _____

Electronic PTA membership card and directory will be emailed to you.

Please note that the only way to submit information to be included in the Southgate Student Directory is to enter your information from the link above. The PTA cannot access or use any information from any other source such as the district student database. The PTA does not carry over information from year to year. You must submit your information EACH YEAR. Your submission is the only means of PTA access.