

SCHOOL BUS SAFETY REGULATION

The school bus driver has the same authority and responsibility on the bus as does the teacher in the classroom. While the discipline on school buses is the primary responsibility of the Transportation Department, administrators are expected to provide student due process in terms of potential suspensions and assist in individual disciplinary situations whenever possible.

1. As in the classroom undesirable behavior should be anticipated and dealt with in a timely and appropriate manner.
2. In general, it is expected that the driver will be able to handle disciplinary situations through normal communication with the student or other appropriate measures.
3. No driver may refuse to pick up a pupil at a designated bus stop nor may they order a student off the bus unless such action has been approved by the Director of Transportation or the Principal.
4. Students unresponsive to normal on-the-bus disciplinary procedures should be reported to the Director of Transportation on the form provided for this purpose. The Director of Transportation will forward a copy of this "referral form" to the Principal/Designee of the pupils' school and discuss any request for action needed on the part of the school administration. Normally, the Principal/Designee will take the appropriate action in cases where students must be questioned, several students are involved and/or where there are injuries involved. The Director of Transportation may handle disciplinary situations when there is only one student involved in the misbehavior, a student damages a bus and/or there are no injuries. Discipline reports will be forwarded to the Principal.
5. Adults shall not be allowed to board a school bus without the permission of the driver or administrator. Inappropriate adult behavior at all pick up or discharge points shall be reported to the Principal and the Director of Transportation.

Should the Director of Transportation, with the concurrence of the Principal, determine that a pupil should be temporarily denied transportation services to and from school, the Principal or Director of Transportation shall inform the parent of this action. If the Principal does not concur, the Director of Transportation shall have the option of making his/her recommendation of action to the Superintendent. In this case, the Superintendent will make the determination of appropriate action.

Service to the pupil shall be restored only when the Director and the Principal are satisfied with sincere assurances by the pupil and parent(s) that behavior shall be appropriate. Suspensions from bus transportation of more than five (5) days must be approved by the Superintendent. Students with disabilities may be suspended for no more than ten (10) days per year without a review by CSC of whether the IEP needs to be changed.

Note: Prior regulation, Bus Discipline - Procedures, 3552

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