

# SHAKER HIGH SCHOOL

TO ALL STUDENTS:

January 2012

1. The back of this page is your "Student Test Schedule" form. Schedules of all school and Regents exams will be posted throughout the building. Each classroom teacher will inform you of the time and place of your examination. Record this information on your "Student Test Schedule." Please retain this schedule. **It is the only copy you will receive.**
2. If you have been absent or have misplaced your "Student Test Schedule," all information regarding your examinations will be available in your **Hall Office** for your reference during the examination period. Prior to January 20<sup>th</sup>, any information regarding your examinations can be obtained from your classroom teacher.
3. If you do not have an examination during the first testing period, but come to school on the morning bus for the second testing period, you may study in the LaFollette Dining Room or a previously designated area which will be announced over the PA system.
4. Snacks may be available for purchase, but no lunches will be served to students during school examinations. Students must bring their own lunch which may be eaten in the LaFollette Dining Room.
5. Valuables should not be brought to the examination. **For security reasons, students will NOT be permitted to bring backpacks and/or gym bags to school during the examination period.** The following will be read at the beginning of each final exam:

“You may not use any communications device while taking an examination, either in the room during the test administration or during a supervised break (such as a bathroom visit). Such devices include, but are not limited to, CD and audiocassette players, radios, cell phones, pagers, MP3 players, Personal Digital Assistants, video devices, and associated headphones, headsets, microphones, or earplugs. If your cell-phone rings, you may not look at it or answer it. If your pager beeps or vibrates, you may not look at it. You must therefore turn off these devices right now and secure them underneath your desk, away from you and your desktop. No cell phones or electronic devices may remain on your person. If a cell phone should ring or a pager should beep during an examination, you must raise your hand to indicate to a proctor that the phone or pager needs to be turned off by the proctor. You may not, under any circumstances, touch or look at the cell phone or electronic device. Doing so will be considered use of the device and you will be removed from the test setting. Upon administrative review, your examination may be invalidated.”

6. Attendance During Exams:

Students enrolled in courses for which there are mid-term or final examinations are responsible for taking tests on given dates and times. Attendance will be taken at the beginning of each examination period and phone calls will be made to verify each absence. The scheduling of personal appointments, vacations or meeting obligations other than those of an emergency nature shall not constitute a valid reason for missing an examination and will result in a grade of zero. Valid reasons include illness or injury confirmed by a physician's note; death in family; court appearance confirmed by court documentation; or placement in a facility. Notification to Hall Principal and/or Supervisor is mandatory. Students and parents must make every effort to schedule mandatory college orientation/placement exams during non-testing periods. If a student is going to attend a mandatory college orientation/placement exam during a testing period, the parents and college must provide documentation explaining the reason(s) for this request.

Eligibility for make-up examinations will be determined by the Hall Principal and Department Supervisor. Once the absence has been approved, it is the student's responsibility to contact the Department Supervisor and reschedule the exam. If arrangements for make-up examinations have not been made prior to the conclusion of the examination period, those unscheduled students shall receive an examination grade of zero. **Regents examinations and RCTs distributed by the State cannot be rescheduled. These exams must be given at the designated times. Students who arrive late to an examination should report to their scheduled exam room. Their exam will end at the normally scheduled ending time. No additional time will be allowed. Students taking Regents exams will not be admitted into the exam room after the State "Universal Admission Deadline" times of 10:00 a.m. for a morning examination and 2:00 p.m. for an afternoon exam.**

# Student Test Schedule

STUDENT'S NAME \_\_\_\_\_ HOMEROOM \_\_\_\_\_

<u>SUBJECT</u>	<u>TEST DATE</u>	<u>TEST TIME</u>	<u>ROOM</u>	<u>ROW</u>	<u>SEAT</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Please retain this schedule. It is the only copy you will receive.

IN CLASS EXAMINATIONS - Wednesday, January 11<sup>th</sup> through Friday, January 20<sup>th</sup>

**Note: Students taking in-class exams are NOT to be released prior to the end of the class period!**

FOREIGN LANGUAGE

French 4R, 5R Latin 3R  
Russian 4R, 5R  
Spanish 4R, 5R  
German 4R, 5R

TECHNICAL EDUCATION

**All exams are in-class exams**

FAMILY & CONSUMER SCIENCES

**All exams are in-class exams**

BUSINESS

**All exams are in-class with the EXCEPTION of Accounting and College Accounting.**

SOCIAL STUDIES

Intro to Sociology  
Economics/EDM 12E, 12B, 12H  
Participation in Government 12E  
Psychology 12E

MATHEMATICS

Unified Math 1E, 3E, 4E  
Computer Science 1  
AP Computer Science  
IRP 4 Business/FACS

MUSIC

**All exams are in-class exams**

ART

**All exams are in-class exams with the EXCEPTION of:  
Studio Art  
Advanced Studio Art 1, 2, 3  
Advanced Digital Arts**

**Advanced Cinema**  
**AP Art History**

SCIENCE

Plant Science  
IRP III, IV  
Science in Our Lives I, II  
Forensics  
Chem- E  
Physics AP-C

ENGLISH

Sports in Literature

Creative Writing

Journalism  
Fundamentals of Writing  
Science Fiction  
Readers Workshop

College Comp.  
Writer's Workshop  
Contemporary Lit.

## SCHOOL EXAMINATIONS

### MONDAY, JANUARY 23, 2012

8:00 a.m. – 10:00 a.m.	ENGLISH 9B, 9R, 9H APP ENGLISH 9H APP ENGLISH 10H ENGLISH 10B, 10R, 10H ADVANCED CINEMA
8:00 a.m. – 12:00 p.m.	MAKE-UP/CONFLICT EXAMS
10:30 a.m. – 12:30 p.m.	ACCOUNTING I COLLEGE ACCOUNTING ADVANCED STUDIO 2 STUDIO ART
12:00 p.m. – 3:00 p.m.	MAKE-UP/CONFLICT EXAMS
1:00 p.m. – 3:00 p.m.	ENGLISH 11R, 11H APP ENGLISH 11H AP ENGLISH 12H READING LITERATURE U.S. HISTORY AND GOVERNMENT 11B

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### TUESDAY, JANUARY 24, 2012

8:00 a.m. – 10:00 a.m.	GLOBAL HISTORY 9B, 9R, 9H APP WORLD HISTORY 9H GLOBAL HISTORY 10B, 10R, 10H AP WORLD HISTORY H
8:00 a.m. – 11:00 a.m.	INTEGRATED ALGEBRA REGENTS
9:00 a.m. – 11:00 a.m.	RCT GLOBAL STUDIES
8:00 a.m. – 12:00 p.m.	MAKE-UP/CONFLICT EXAMS
10:30 a.m. – 12:00 p.m.	FRENCH 2R, 3R SPANISH 1R, 2R, 3R SPANISH 2B GERMAN 2R, 3R RUSSIAN 2R, 3R
12:00 p.m. – 3:00 p.m.	ENGLISH REGENTS PHYSICS REGENTS
12:00 p.m. – 3:00 p.m.	MAKE-UP/CONFLICT EXAMS
12:30 p.m. – 2:30 p.m.	U.S. HISTORY AND GOVERNMENT 11R, 11H AP U.S. HISTORY AND GOVERNMENT AP U.S. GOVERNMENT AND POLITICS

STUDENTS TAKING MORNING REGENTS EXAMS SHOULD NOT BE DISMISSED PRIOR TO 10:00 a.m.  
STUDENTS TAKING AFTERNOON REGENTS EXAMS SHOULD NOT BE DISMISSED PRIOR TO 2:00 p.m.

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**WEDNESDAY, JANUARY 25, 2012**

8:00 a.m. – 11:00 a.m.	LIVING ENVIRONMENT REGENTS	
8:00 a.m. – 10:00 a.m.	IRP I, IRP II (SCIENCE) BIOLOGY R, H EARTH SCIENCE R ADVANCED STUDIO 3 ADVANCED DIGITAL	
9:00 a.m. – 11:00 a.m.	RCT U.S. HISTORY	
8:00 a.m. – 12:00 p.m.	MAKE-UP/CONFLICT EXAMS	
10:30 a.m. – 12:30 p.m. SCIENCE	CHEMISTRY R, H  PHYSICS R, H AP BIOLOGY AP ENVIRONMENTAL	ENVIRONMENTAL  AP PHYSICS B, C AP CHEMISTRY
10:30 a.m. – 12:00 p.m.	FOREIGN LANGUAGE (PART 1)	
12:00 p.m. – 3:00 p.m.	ALGEBRA II, TRIGONOMETRY REGENTS	
1:00 p.m. – 3:00 p.m.	LATIN 1,2 ADVANCED STUDIO 1 RCT IN MATH	
12:00 p.m.- 3:00 p.m.	MAKE-UP CONFLICTS	

STUDENTS TAKING MORNING REGENTS EXAMS SHOULD NOT BE DISMISSED PRIOR TO 10:00 a.m.  
STUDENTS TAKING AFTERNOON REGENTS EXAMS SHOULD NOT BE DISMISSED PRIOR TO 2:00 p.m.

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**THURSDAY, JANUARY 26, 2012**

8:00 a.m. – 11:00 a.m.	U.S. HISTORY AND GOVERNMENT REGENTS GEOMETRY REGENTS	
8:00 a.m. – 10:00 a.m.	UNIFIED MATH 2 IRP 1, IRP 2 (MATH) MATH 9R MATH 10R, 10H AP ART HISTORY	
9:00 a.m. – 10:00a.m.	RCT SCIENCE	
8:00 a.m. – 12:00 p.m.	MAKE-UP/CONFLICT EXAMS	

10:30 a.m. – 12:30 p.m.	MATH 12R, 12H IRP 4 MATH – TECH TOPICS IN ADVANCED MATH STATISTICS CALCULUS AP CALCULUS AB, BC
12:00 p.m. – 3:00 p.m.	CHEMISTRY REGENTS EARTH SCIENCE REGENTS
12:00 p.m. – 3:00 p.m.	MAKE-UP/CONFLICT EXAMS
1:00 p.m. – 2:00 p.m.	RCT READING
<b>THURSDAY, JANUARY 26, 2012 continued</b>	
1:00 p.m. – 3:00 p.m.	IRP 3 (MATH) MATH 11A, 11B, 11R, 11H AP FRENCH AP SPANISH

STUDENTS TAKING MORNING REGENTS EXAMS SHOULD NOT BE DISMISSED PRIOR TO 10:00 a.m.  
STUDENTS TAKING AFTERNOON REGENTS EXAMS SHOULD NOT BE DISMISSED PRIOR TO 2:00 p.m.

**FRIDAY, JANUARY 27, 2012**

8:00 a.m. – 11:00 a.m.	GLOBAL HISTORY REGENTS
8:00 a.m. – 10:00 a.m.	ADVANCED STUDIO 1
9:00 a.m. – 11:00 a.m.	RCT WRITING
8:00 a.m. – 2:00 p.m.	MAKE-UP/CONFLICT EXAMS

STUDENTS TAKING MORNING REGENTS EXAMS SHOULD NOT BE DISMISSED PRIOR TO 10:00 a.m.  
STUDENTS TAKING AFTERNOON REGENTS EXAMS SHOULD NOT BE DISMISSED PRIOR TO 2:00 p.m.

**REGENTS EXAMINATIONS**

Integrated Algebra	Tuesday, January 24	8:00 – 11:00a.m
Physics	Tuesday, January 24	12:00 - 3:00 p.m.
English	Tuesday, January 24	12:00 – 3:00 p.m.
Living Environment	Wednesday, January 25	8:00 - 11:00 a.m.
Algebra II, Trig.	Wednesday, January 25	12:00 - 3:00 p.m.
U.S. History	Thursday, January 26	8:00 - 11:00 a.m.
Geometry	Thursday, January 26	8:00 - 11:00 a.m.
Chemistry	Thursday, January 26	12:00 - 3:00 p.m.
Earth Science	Thursday, January 26	12:00 - 3:00 p.m.
Global History	Friday, January 27	8:00 - 11:00 a.m.

## N.Y.S. REGENTS COMPETENCY EXAMINATIONS

Students who will be required to take a Competency Test will be notified through their respective hall offices or department.

RCT Global Studies	Tuesday, January 24	9:00 - 11:00 a.m.
RCT U.S. History	Wednesday, January 25	9:00 - 11:00 a.m.
RCT Math	Wednesday, January 25	1:00 - 2:00 p.m.
RCT Science	Thursday, January 26	9:00 - 10:00 a.m.
RCT Reading	Thursday, January 26	1:00 - 2:00 p.m.
RCT Writing	Friday, January 27	9:00 - 11:00 a.m.

### MIDYEAR EXAMINATIONS - BUS DEPARTURES JANUARY 2012

	<u>End of Test</u>	<u>Bus Departure</u>	<u>Type of Run</u>
Monday, January 23	10:00	10:20am	3:55pm HS Late Run
	12:30	12:50pm	3:55pm HS Late Run
	3:00	<b>3:55pm</b>	3:55pm HS Late Run
Tuesday, January 24	10:00	10:20am	3:55pm HS Late Run
	12:00	<b>12:20pm</b>	3:55pm HS Late Run
	2:30	<b>3:55pm</b>	3:55pm HS Late Run
Wednesday, January 25	10:00	10:20am	3:55pm HS Late Run
	12:30	12:50pm	3:55pm HS Late Run
	3:00	<b>3:55pm</b>	3:55pm HS Late Run
Thursday, January 26	10:00	10:20am	3:55pm HS Late Run
	12:30	12:50pm	3:55pm HS Late Run
	3:00	<b>3:55pm</b>	3:55pm HS Late Run
Friday, January 27	10:00 11:00*	11:20am	2 Buses @ HS at 11:20am

\*There is an RCT releasing at 11:00am. This is the final test of the day.

#### **Key:**

All buses will run their regular morning routes for this exam week.

The **mid-day** exam dismissal buses will be lined up in Late Trip order (Trip 1 through Trip 15).

In addition to the departures stated above, all buses will run their regular PM line-up at 2:17pm, departing @ 2:25pm, Monday through Friday.

For exams ending at 2:30pm or 3pm, HS students may ride the 3:55pm Late Buses, which depart at 3:55pm from the HS each day – no pass needed on these days **(These buses at this time will not be lined up in order!!)**.

5pm HS Late Run – 3 buses (Monday – Thursday only)

**Please Note:**

Students absent for a regularly scheduled formal examination and unable to complete a make-up examination by the end of the testing week will take make-up examinations as scheduled on Monday, January 30<sup>th</sup>, and possibly Tuesday, January 31<sup>st</sup>. Only students approved by the respective Hall Principal and Department Supervisor will be eligible for make-up examinations. Otherwise, a grade of zero will be assigned.

**GUIDELINES FOR  
STUDENTS REMAINING IN SCHOOL DURING TESTING PERIODS**

**ON**

**MONDAY, JANUARY 23, TUESDAY, JANUARY 24,  
WEDNESDAY, JANUARY 25, THURSDAY, JANUARY 26, AND FRIDAY, JANUARY 27**

Students must be in the Media Center or LaFollette Dining Room to study if they are not taking an examination. Once in these areas, students must remain until the end of the current testing period. Students may eat their lunch only in LaFollette Dining Room.

**SCHEDULE:**

**MONDAY, JANUARY 23, TUESDAY, JANUARY 24\*,  
WEDNESDAY, JANUARY 25, THURSDAY, JANUARY 26, AND FRIDAY, JANUARY 27**

7:45	Chimes
8:00 - 10:10	1st testing period including test collection and dismissal
10:20	Buses Depart
10:30 - 12:40*	2nd testing period including test collection and dismissal*
12:50*	Buses Depart*
1:00 - 3:10*	3rd testing period including test collection and dismissal*
3:30 at SJHS	Buses Depart

\*NOTE: On Tuesday, January 24<sup>th</sup>, the second session ends @ 12:00pm and buses will depart @ 12:20pm. The third session will end @ 2:30pm and buses will depart at 3:55pm.

F. DELAYED OPENING SCHEDULE/SNOW DAY HOURS

**DELAYED OPENING SCHEDULE**

Should school be delayed because of inclement weather, the following schedule will be used:

EXAM SCHEDULE	SNOW DELAY (2 HOURS LATE)
Chimes	9:45
1 <sup>st</sup> Testing Period	<u>10:00 – 12:00</u>
Buses Depart	12:50
2 <sup>nd</sup> Testing Period	<u>12:30 – 2:30</u> (Monday, January 24: 12:30 -2:00)
Buses Depart	3:30
3 <sup>rd</sup> Testing Period	<u>3:00 – 5:00</u> (Monday, January 24: 2:30 - 4:30)
Buses Depart	5:15 JHS Late Run @ JHS

**NOTE:** All exams, including Regents will begin two hours later than the originally scheduled time. Students will NOT be permitted to enter Regents or RCT exams after the New York State uniform admission deadline, (10:00am for morning exams and 2:00pm for afternoon exams) **therefore students MUST be on time to state exams should a delay occur.**

**SNOW DAY SCHEDULE**

If school is closed on Monday, January 23, Tuesday, January 24, Wednesday, January 25, or Thursday, January 26, all school exams originally scheduled for that day will be given on Friday, January 27 during their originally scheduled times. For example, if a test was originally scheduled for 8:00 a.m. on Tuesday, January 24, and school is closed on that day, the exam moves to Friday, January 27, at 8:00 a.m.

**NOTE:** Regents exams and RCT exams scheduled for Friday will be unchanged.

**NOTE:** RCTs and Regents exams which fall on a snow day will not be administered.