

BUSINESS EDUCATION

Primary Goal - To master the basic office skills which will enable the student to directly enter an office technology position upon graduation from high school, and to prepare for a successful experience in a business-related program at the post-secondary level.

<u>Staff</u> 6.2	<u>Students</u> 793	<u>Budget</u> \$573,090	<u>Cost Per Student</u> \$723
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Level 9 - 12

NYS Proficiency Tests - Introduction to Occupation

This exam has now been completely eliminated.

University in the High School - Accounting

	2005-06	2004-05
Percent qualifying for college credit	87%	83%
Number enrolled	15	18

Publisher's Keyboarding Tests

	2005-06	2004-05
Percent of college keyboarding students achieving 25 wpm	100%	100%

Job Placement

	2005-06	2004-05
Number of graduates completing a business sequence	14	32
Number of graduates gaining employment in business field	0	0
Number of graduates going on to further education	14	32
Work out of field and other	0	5

The enrollment in the Business Education program remains consistently strong based on both student interest and a close articulation with the area college in the high school programs. In addition, the Career Exploration Internship program continues to attract a significant number of students interested in experiencing first hand the career field they are considering.

BUSINESS EDUCATION (cont.)

Revisions have been made to curriculum guides as needed, generally to reflect more accurately current industry standards and procedures. The Junior Achievement entrepreneurial activity has been incorporated as part of the Introduction to Business I course; Turbo Tax is now taught as part of the Business Computer Applications course and Peachtree software is taught in the Accounting course due to the prevalence of these applications in the field. The Organization and Management course has also adopted additional application projects, including an activity in which students work as a group to plan an organizational event.

During the 2006-2007 school year the current course offerings, course clusters and individual course curriculum guides will be reviewed to ensure that all content is current and meeting the needs of our students.