

LIBRARY/AV SERVICES

Primary Goal - To provide materials, equipment and research assistance to students and teachers in support of the instructional program.

<u>Staff</u>	<u>Students</u>	<u>Budget</u>	<u>Cost Per Student</u>
11	5,648	\$1,956,358	\$346

Level K - 12

Circulation and Use Data

	Books Per Pupil 2008-09	Books Per Pupil 2007-08
Elementary	46.8	51
Junior High	17.5	12.7
Senior High	6.3*	5.0*

	Periodical Loans 2008-09	Periodical Loans 2007-08
Elementary	507	Avg. 579
Junior High*	538**	592**
Senior High*	239**	485**

*Does not include full-text use of periodicals online

**Does not include heavy use of reference books and increased online searches

	Classes, in addition to regularly scheduled library classes at elementary level 2008-09	Classes, in addition to regularly scheduled library classes at elementary level 2007-08
Elementary	716	Avg. 171
Junior High**	959**	890
Senior High*	933 + 23 sections of English classes for orientation	830 (350 topics)

*Planned/instructed-collaboration with teacher

**Many interdisciplinary

	Library/resource collections sent to classroom 2008-09	Library/resource collections sent to classroom 2007-08
Elementary	603	Avg. 500
Junior High*	18	14
Senior High*	131**	123**

** On reserve in the library-media center

LIBRARY/AV SERVICES (cont.)**Production billing**

Total billing for the production unit was \$50,201 for 274 work orders. (\$51,179 for 219 work orders in 2007-08.)

Services to Students - Student responses (Grades 7-12) to the questionnaire were as follows:

	Elementary	SJHS	SHS
Needed materials for classroom assignments are available	95%	88%	76%
Leisure reading materials are available	98%	74%	43%
Library available to use when needed	NA	82%	100%
Library atmosphere suitable for studying	NA	70%	58%*

*It is of interest that 80+% of students in grades 11 and 12 found it suitable for studying; 47-50% of 9th and 10th graders said "yes". This may reveal a pattern of serious study that depends on age/grade level.

Services to Staff - Staff responses to a questionnaire were as follows:

	Elementary	SJHS	SHS
Bibliographies provided on request	100%	100%	100%
Reference services provided on request	100%	100%	100%
AV equipment available on request	93%	100%	89%
Provision of reserve collections	98%	100%	100%
Information on available materials and services	100%	100%	100%

Parent responses:

My son/daughter:	Grade 9	Grade 7	Elementary (grades 1, 3, 5)
a. Found materials to complete assignments	90%	100%	81%
b. Found books/magazines for recreational reading.	90%	100%	93%
c. Found library atmosphere suitable for studying	84%	NA	NA
d. Used the computers in the library	95%	100%	88%
e. Found the library available, when needed	95%	100%	NA
f. Speaks with pleasure about going to the library	NA	NA	93%
Enjoys:			
g. book talks by the librarian	NA	NA	70%
h. story time	NA	NA	95%
i. learning how to research	NA	NA	82%
j. using the library computers	95%	100%	83%
k. independent book selection	NA	NA	98%
I found:			
l. Satisfaction with the books brought home.	NA	NA	97%
m. The library program met my child's needs	NA	NA	92%
n. I was kept informed about library services	80%	88%	69%

LIBRARY/AV SERVICES (cont.)

A/V Service Records by M. Cavaleri and J. Perretta (to April 28)

- Repair of A/V equipment 215
- Repair of computers and related equipment 88
- Photography 2,100
- Video production 26 completed
- Slide production 30 work orders
- Off-air taping 50 requested
- Equipment set-ups during day, evenings, weekends 181 requests

HIGHLIGHTS

- Automated circulation system in Maplewood is now operational. A mentor has been assigned to train the library-media specialist and others who may be in the library for the three days/week when the librarian is not at Maplewood.
- A budget request to begin updating the high school T.V. Studio was approved. First purchase priorities were set with Michael Cavaleri, Gary Cimorelli and Kevin Smith who teaches Media Journalism. After considerable study, equipment specifications were developed and bidding is in process. The existing high school equipment will go to the junior high. The junior high equipment will come back to the high school, so that a portable studio can be set up for elementary classes.
- Curriculum development funds were approved to revise the 5th grade social studies research project. Five classroom teachers and two library-media specialists developed a project around the theme of leadership. Various leaders from Canada, United States and Mexico were identified, as was a list of leadership qualities. Students will research events during the tenure of the leader selected and based on three of the qualities determine the effectiveness as a leader and substantiate the opinion. If there are students who can handle a high level challenge, a teacher may want them in research to substantiate an opinion as to whether a leader's qualities impacted the course of the event(s) or whether the event brought out the leadership qualities.

LIBRARY/AV SERVICES (cont.)

- A total 66 classes were scheduled into the SHS Media Center for research during the summer school session. Some English classes came for book talks. One social studies teacher used a “stations” approach and web quests for his research classes.
- The elementary library was also staffed during the summer session with a library-media specialist for book selection and book talks and/or story hour.
- New summer reading lists were developed by the elementary and junior high library-media specialists. At Shaker High School, the library staff collaborated with the English teachers. Copies of all lists were sent to the Colonie Town Library. Junior high librarians “book talked” their list for the 6th graders and the high school library staff gave book talks to 8th grade students.
- All parent, student and teacher surveys have been tabulated and reported. The comments will, in some cases, be used for the director’s individual conferences in early fall. Also, the director will share responses to comments, where appropriate, with some sort of newsletter from her office, so that respondents know how appreciative we are for their input.