

## LIBRARY/AV SERVICES

**Primary Goal** - To provide materials, equipment and research assistance to students and teachers in support of the instructional program.

<u>Staff</u>	<u>Students</u>	<u>Budget</u>	<u>Cost Per Student</u>
11.0	5,644	\$2,013,494	\$357

### Level K - 12

#### Circulation and Use Data

	<b>Books Per Pupil 2007-08</b>	<b>Books Per Pupil 2006-07</b>
Elementary	51	50.47
Junior High	12.7	14.77
Senior High	5.0*	8.4

	<b>Periodical Loans 2007-08</b>	<b>Periodical Loans 2006-07</b>
Elementary	Avg. 579	Avg. 650
Junior High*	592**	588
Senior High*	485**	341**

\*Does not include full-text use of periodicals online

\*\*Does not include heavy use of reference books and increased online searches

	<b>Classes, in addition to regularly scheduled library classes at elementary level 2007-08</b>	<b>Classes, in addition to regularly scheduled library classes at elementary level 2006-07</b>
Elementary	Avg. 169	Avg. 171
Junior High**	845	890
Senior High*	1009 (358 topics)	830 (350 topics)

\*Planned/instructed-collaboration with teacher

\*\*Many interdisciplinary

	<b>Library/resource collections sent to classroom 2007-08</b>	<b>Library/resource collections sent to classroom 2006-07</b>
Elementary	Avg. 500	Avg. 260
Junior High*	14	18
Senior High*	123**	135

\*\* On reserve in the library-media center

**LIBRARY/AV SERVICES** (cont.)

**Production billing**

Total billing for the production unit was \$51,179 for 219 work orders. (\$61,978 for 256 work orders in 2006-07.)

**Services to Students** - Student responses (Grades 7-12) to the questionnaire were as follows:

	<b>Elementary</b>	<b>SJHS</b>	<b>SHS</b>
Needed materials for classroom assignments are available	97%	81%	84%
Leisure reading materials are available	90%	69%	51%
Library available to use when needed	NA	74%	100%
Library atmosphere suitable for studying	NA	66%	77%

**Services to Staff** - Staff responses to a questionnaire were as follows:

	<b>Elementary</b>	<b>SJHS</b>	<b>SHS</b>
Bibliographies provided on request	82%	100%	100%
Reference services provided on request	92	100	100
AV equipment available on request	83	100	89
Provision of reserve collections	81	100	100
Information on available materials and services	95	100	100

**Parent responses:**

<b><u>My son/daughter:</u></b>	<b>Grade 9</b>	<b>Grade 7</b>	<b>Elementary (grades 1, 3, 5)</b>
a. Found materials to complete assignments	100%	100%	81%
b. Found books/magazines for recreational reading.	90%	67%	100%
c. Found library atmosphere suitable for studying	70%	NA	NA
d. Used the computers in the library	90%	100%	82%
e. Found the library available, when needed	88%	100%	NA
f. Speaks with pleasure about going to the library	NA	NA	97%
<b><u>Enjoys:</u></b>			
g. book talks by the librarian	NA	NA	77%
h. story time	NA	NA	95%
i. learning how to research	NA	NA	92%
j. using the library computers	100%	100%	82%
k. independent book selection	NA	NA	98%
<b><u>I found:</u></b>			
l. Satisfaction with the books brought home.	NA	NA	95%
m. The library program met my child's needs	NA	NA	92%
n. I was kept informed about library services	80%	88%	81%

**LIBRARY/AV SERVICES** (cont.)

### **A/V Service Records by M. Cavaleri and J. Perretta**

- Repair of A/V equipment 327
- Repair of computers and related equipment 252
- Photography 60 requests, multiple shots
- Video production 305 completed
- Slide production 32 work orders
- Off-air taping 25 requested
- Equipment set-ups during day, evenings, weekends 92 requests

### **HIGHLIGHTS**

- The integration of Maplewood library into the North Colonie district occurred. This work included:
  - physical inventory of book collections, including weeding, completed
  - all records updated and converted to machine readable format
  - all records entered into the Sirsi Dynix file.
  - all books barcoded and readied for the automation circulation/public access catalog system
  - librarian provided with a mentor
  - librarian oriented to North Colonie procedures
  - librarian attends staff meetings
- The updated library research rubric was used as part of an achievement grade at the elementary was completed.
- A plan was developed to enhance location lighting for photographic purposes in the Shaker High School auditorium.
- A committee of 6<sup>th</sup> grade teachers and a library media specialist developed a new social studies research project requiring high level thinking skills to replace the previous “European Countries.” The new subject is “Study of Ancient Civilizations.”

### **LIBRARY/AV SERVICES** (cont.)

- A total of 37 classes were scheduled into the SHS Media Center during the summer school session. Two stations projects – World Religions and Enlightenment and two web quests – World War I and World War II were created and used by the Social Studies classes. Students asked their teachers if they could come to the library more often. English, Health, and LRA groups also took advantage of library services.
- Summer reading lists were developed by the library-media staff, elementary and junior high school and high school staff participated in that list development. Book talks about the lists were done by both of the secondary staff members. This entailed scheduling the junior high librarians at 6<sup>th</sup> grade classes and high school librarians going to the junior high.
- Junior high staff created a Wiki website that links to the school web page so students can place book reviews online for others to read.