

AUTHORIZED USE OF SCHOOL-OWNED EQUIPMENT

Use of Portable School Equipment

School equipment is purchased with tax monies for the educational benefit of the North Colonie Central Schools. Thus, its use is restricted to the schools except that such equipment may be used free of charge for parent-teacher group programs, school programs presented to community groups, and for town governmental functions. In all such instances, the equipment shall be under the supervision of a qualified member of the school staff.

Removal of School Equipment

1. By Students

No student shall be permitted to remove any school-owned equipment from the school premises unless it consists of articles of standard issue, such as athletic uniforms and musical instruments which are charged out to the students' custody and are accounted for in the school records.

Students are not allowed to remove tools from the schools for any reason whatsoever.

2. By Staff

Employees of the North Colonie Central Schools may be permitted to remove school-owned equipment from the school premises if it is done to serve some school-connected purpose and either has the specific approval of the Principal/Administrator or is part of a standard, approved practice, as when a camera is used to cover an away-from-home athletic event. Every such removal shall be made a matter of record in the department or section that carries the item or items of equipment on inventory.

**Cross ref: 1240, Visitors to the Schools
1500, Public Use of School Facilities
1520, Public Conduct on School Property
8130, Emergency Plan
8211, Access to Buildings
8212, Vandalism**

Note: Prior policies, Special Use of School Facilities and Equipment, 1339 and Use of Tools, 5152

Policy Adopted: April 13, 1959
Amended: April 9, 1973
Amended: January 25, 1999