

**LEASING SCHOOL DISTRICT PROPERTY  
REGULATION**

1. The district will decide on the availability of facilities for leasing. The facilities will be available only if they are not being used by the school.
2. If the district agrees to lease space to a school, the district shall include charges in the leasing arrangement for utilities and custodial services. The school or program will be able to use the library, playground, gymnasium or cafeteria as long as such use does not interfere with the use by district students and staff. All arrangements for the shared use of the facility should be made through the Principal.
3. The school or the program leasing the facility must assume full responsibility for the supervision of its own students.
4. Only schools or programs which are certified by the State to receive public school students may make fiscal arrangements for ancillary North Colonie services. If a program which is certified by the State is leasing space in a North Colonie school and wishes to use North Colonie medical or faculty services, the district will decide whether to agree to such an arrangement based upon the availability of resources. If North Colonie agrees to offer ancillary medical or faculty services, the school/program will reimburse the district for the cost of such services.

**Note: Prior regulation, Inter-School Leasing of Facilities, 1334**

May 26, 1992  
June 22, 1998