

PROGRAMS FOR GIFTED STUDENTS REGULATION

Student Records - Confidential

A. Maintenance

The following items should be included in each gifted student's records: (From Administrative Regulations **5500-R**)

Area 5 - Academic Record

- a. Reports of special educational services provided from the program for gifted children.
- b. Alternate curricula studied.
- c. Cumulative record of learning enrichment teacher evaluations.
- d. Cumulative record of evaluations of investigations from Learning Enrichment Program.

Area 8 - Accomplishments, Honors and Awards

Background Information Form describing label of gifted student.

Area 10 - Educational and Vocational Plans

Cumulative record of objectives achieved from Individual Education Plans for gifted students including the current school year.

- B. If a student labeled gifted/talented transfers out of the North Colonie Central School District, the cumulative record card will carry a notation regarding identified categories and services being received. If requests for additional information are received, the following items will be forwarded:

1. Copy of Background Information Form (GT:7) or Notification of Placement (GT:24).
2. Copy of data pertinent to identification.
3. Copy of cumulative report and most recent Individual Education Plan.

C. Student Record File

1. If the gifted/talented label is removed, the cumulative records for that student are cleared of all reference.
2. District Committee files will be maintained for twelve years as an historical record.

Cross-ref: 5500-R, Student Records Regulation

Note: Prior regulation, Student Records -Confidential, 6151.3

February 24, 1986
August 25, 1997