

**COMPLAINTS ABOUT CURRICULA
OR INSTRUCTIONAL MATERIALS**

In the event that any district parent or resident voices complaint about any district-adopted textbook or other district-selected teaching materials, the following procedure for review of such complaint shall be employed:

1. The complainant shall formalize the complaint by completing the form(s) prepared for this purpose by the Superintendent of Schools.
2. Upon receipt of the formal complaint, the Superintendent shall appoint an ad hoc committee, consisting of persons qualified by training and experience, to review the matter. One member of the ad hoc committee shall be designated as chairman by the Superintendent.
3. The review committee will invite the complainant and appropriate district personnel to present their views on the matter in question.
4. The review committee will, under the direction of its chairman, prepare a recommendation on the matter to the Superintendent.
5. The Superintendent will prepare a report and his/her recommendations on the review committee's findings and submit same to the complainant and the Board of Education.
6. The complainant shall have the right to appeal the Superintendent's findings to the Board.

Cross-ref: 1400, Public Complaints

Note: Prior policy, Complaints Concerning District Textbooks or Other District-Selected Materials, 1312

Policy Adopted: May 24, 1976
Amended: February 24, 1997