

VISITORS TO THE SCHOOLS REGULATION

Visitors' Registration

- A. All visitors shall register with the Principal's office before being permitted to contact any person in school. Visitors to the central office staff shall report directly to the receptionist.
- B. All visitors shall be issued a visitor's pass.
- C. Violators may be prosecuted as provided under State statutes.

Custodial Responsibilities

- A. The custodial staff shall coordinate their efforts with the rest of the staff in providing maximum security.
- B. The head custodian shall, with the help of the Supervisor of Buildings and Grounds, provide for the development of a preventive maintenance program that will insure maximum utilization of facilities and avoid any mechanical breakdowns, fire hazards, etc.

Note: Prior regulation, 2112.12(b)

October 9, 1973
February 24, 1997