

North Colonie Central School District

Latham, New York 12110-5349

ANNUAL ORGANIZATIONAL MEETING

Tuesday, July 6, 2010

6:15 p.m. Long Range Planning Committee Meeting, Executive Session (CO Conference Room)
6:45 p.m. Community Board Relations Meeting (CO Conference Room)
7:30 p.m. Board of Education Meeting, 91 Fiddlers Lane, Latham, NY (CO Cafetorium)
Following the Annual Organizational Meeting, Employee Relations Committee, Executive Session
(CO Conference Room)

- I. CALL TO ORDER - Clerk, of the Board of Education
- II. PLEDGE OF ALLEGIANCE
- III. VISITOR'S STATEMENT
- IV. Organization for the 2010-2011 academic year
 - A. Oath of office for newly reelected members (O-1, O-2)
 - B. Election of officers and oath of office
 1. President (M-1, M-2,) Administer Oath (O-3)
 2. Vice President (M-3, M-4) Administer Oath (O-4)
 - C. Oath of Office
 1. Superintendent (O-5)
 - D. Appointments of Officers and Oath of Office (M-5) (O-6)
 1. Clerk of the Board
 2. District Treasurer
 3. Deputy Treasurer
 - E. Other Appointments: (M-6)
 1. School Physician
 2. School Attorney
 - a. District Attorney
 - b. Tax Certiorari Attorney
 - c. Special Education Attorney
 - d. Human Resource Law Firm
 - e. Bond Counsel
 - f. Student Hearing Officer
 3. Attendance Officer
 4. Independent Auditor
 5. Records Access Officer
 6. Records Management Officer
 7. Asbestos (LEA) designee
 8. Interim Purchasing Agent
 9. Deputy Purchasing Agent
 10. Health Insurance, Third Party Administrator
 11. Workman's Compensation Carrier, Third Party Administrator
 12. Central Treasurers for ExtraClassroom Activity Accounts and/or Student Activity Accounts
 13. Title IX/Section 504 Hearing Officer(s)
 14. Homeless Liaison Officer(s)

15. Property Insurance Carrier
16. Appointing Authorities and Auxiliaries for Municipal Employment Record Information Tracking System (MERIT).
17. Claims Auditor
18. Internal Auditor

F. Designations

1. Official Bank Depository
2. Proposed Meeting Dates for 2010-2011
3. Designation of Official Newspaper

G. Authorizations

1. Superintendent to Certify Payrolls
2. Superintendent to authorize Non-Mandated Conferences, Staff conferences, conventions, workshops
3. Designation of Signature on Checks
4. Superintendent to Apply for *Grants in Aid*
5. School District Charge, Purchasing Cards and Cell Phones
6. Superintendent to Act on Behalf of the Board:
 - a) Filing necessary reports and forms
 - b) Approve and sign state and federal reports
7. Authorization for School Purchasing Agent to serve as sole purchasing authority

H. Official Undertakings (Bonded Individuals)

1. District Clerk
2. District Treasurer, Business Administrator
3. Deputy Treasurer
4. Central Treasurers for Student Activity Funds

I. Other Items (M-7)

1. Re-adoption of all Policies and Code of Ethics in effect during July 1, 2010
2. Recommendation to approve a Resolution to confer benefits afforded under the Public Officers Law, Section 18.
3. Recommendation to approve Notary Publics for the 2010-11 school year.

IV. PRESENTATIONS

V. RECOMMENDED ACTIONS

A. OLD BUSINESS

B. NEW BUSINESS

1. Recommendation regarding Students with Disabilities for 2009-10 and 2010-11 as recommended by the District Committee on Special Education. (M-8)
2. Recommendation to approve a stipend for John Myers for not using a district vehicle pursuant to the contract with NIAANC. (M-9)
3. Recommendation to approve Spare Time Latham Bowling facility for the 2010-11 school year. (M-10)
4. Recommendation to approve The Golf Team Try Out Fee for the fall 2010 season.(M-11)
5. Recommendation to approve payment for mentor dinner at Buca di Beppo, April 29, 2010. (M-12)
6. Recommendation to approve participation for D. Joseph Corr to attend a series of seminars sponsored by the New York, State Council of School Superintendents. (M-13)
7. Recommendation to approve health service contracts with the Waterford-Halfmoon Union Free School District and East Greenbush Central School District for North Colonie residents attending private/parochial school in their district for the 2009-2010 school year. (M-14)
8. Recommendation to approve the Disposal of Fixed Assets. (M-15)
9. Recommendation to approve the purchase of Technet subscription service for the 2010-11 school year. (M-16)

10. Recommendation to approve agreements between North Colonie Schools and the Colonie Youth Center, and North Colonie Schools and the Town of Colonie for 2010 summer programs. (M-17)
11. Recommendation to approve the contract with Advanced Therapy PLLC for the 2010-11 school year. (M-18)
12. Recommendation to approve contracts with local businesses for the Vocational Education Program for the 2010 summer program. (M-19)
13. Recommendation to approve the agreement with Jacquelyn Donahoe for occupational therapy evaluation for the 2010-11 school year. (M-20)
14. Recommendation to approve Kathy Jensen to provide multi-sensory reading/writing instruction for the 2010-11 school year. (M-21)
15. Recommendation to approve the summer special education contract with Cobb Memorial School for one student attending the 2010-11 summer program. (M-22)
16. Recommendation to approve the summer program tuition contract with St. Colman's Home for one student attending the 2010-11 summer program. (M-23)
17. Recommendation to approve the summer extension contract with Wildwood School for one student attending the 2010-11 summer program. (M-24)
18. Recommendation to approve the Certificate for Free and Reduced Price Meals or Free Milk for the 2010-11 school year. (M-25)
19. Recommendation to carry unused vacation days for Thomas Rybaltowski into the 2010-11 school year. (M-26)

C. COMMITTEE REPORTS

1. Budget
2. Community Board Relations
3. Curriculum
4. Employee Relations
5. Long-Range Planning
6. Policy
7. Support Services
8. Capital District School Board Association

D. Administrative Reports

1. Enrollment Report for 10th Attendance Period – down 37 students from September 2010.

VI. PERSONNEL ACTIONS - All items approved by the Superintendent (M-27)

VI. A. 1. Classified Resignations:

	Name	Position	Location	Effective Date
a.	Aiken, Cynthia	Teacher Aide Teacher Aide – Summer School	SG	6/23/10
b.	Baggetta, Joseph F.	Grounds Worker I – Part time	DW	7/31/09
c.	Collins, Marianne	Clerk Typist – Part time	Food Service/SJHS	6/30/10
d.	Levendosky, John	Teacher Aide	SG	6/23/10
e.	Long, Robert	Substitute Bus Driver	Transportation	6/23/10
f.	Malik, Saba	Substitute Teacher Aide Substitute Noon Aide	DW	10/9/09 9/4/08
g.	McVeigh, Janet	Substitute Bus Driver	Transportation	6/23/10
h.	Miller-Meeks, LuAnn	Secretary I	FF	7/9/10
i.	Peate, Shane	Substitute Cleaner II	DW	7/11/10
j.	Sefcik, Kara	Teacher Aide AM Loading Zone	SJHS	6/23/10
k.	Walton, Michael	Grounds Worker I	DW	6/28/10 Rescind appointment
l.	Wessells, Christopher	Teacher Aide AM Loading Zone PM Monitor	SJHS	6/23/10

VI. A. 2. Certified Resignations:

	Name	Position	Location	Effective Date
a.	Bernarde, Kathryn	Substitute Teacher	FF	4/21/10
b.	Conley, Christine	Support Teacher	BC	6/23/10 Abolishment of position
c.	Corr, D. Joseph	Asst. Supt. for Curriculum and Instruction	DW	7/31/10
d.	Dennis, Theresa	Support Teacher	BC	6/23/10 Abolishment of position
e.	Dubreuil, Sarah	Support Teacher	FF	6/23/10 Abolishment of position
f.	Fortin-Hepp, Tara	Support Teacher	SG	6/23/10 Abolishment of position
g.	Foster, Leslie	Permanent Substitute	LO	6/23/10 Abolishment of position
h.	Giffune, Donna	Support Teacher	LR	6/23/10 Abolishment of position
i.	Haskins, Amy	Permanent Substitute	BH	6/23/10 Abolishment of position
j.	Herold, Cathryn	Support Teacher	LR	6/23/10 Abolishment of position
k.	Novak-Egan, Jeanne	Reading Support Teacher	SG	6/23/10 Abolishment of position
l.	Rizzo, Christine	Permanent Substitute	BH	6/23/10 Abolishment of position
m.	Rubasky, Katherine	Permanent Substitute	BH	6/23/10 Abolishment of position
n.	Sefcik, Kara	Tutor	SJHS	6/23/10
o.	Stackman, Bridget	Reading Support Teacher	FF	6/23/10 Abolishment of position
p.	Weisman, Amy	Support Teacher	BC	6/23/10 Abolishment of position
q.	Wessells, Christopher	Tutor	SJHS	6/23/10
r.	Williams, Cynthia	Reading Support Teacher	BH	6/23/10 Abolishment of position

VI. A. 3. Classified Appointments: Emergency Conditional

VI. A. 4. Classified Appointments

	Name	Position	Replacing	Civil Service Status	Salary	Effective Dates
a.	Collins, Marianne	Finance Clerk II -- Food Service	New	Probationary	Per CSEA non-instructional contract	7/1/10 - 6/30/11
b.	Sail, Suzanne	Health Office Assistant	Provisional	Probationary	Per CSEA non-instructional contract	7/7/10 – 7/6/11
c.	Scriven, Julie	Systems Administrator	Job reclassification	Provisional	Per NIAANC contract	5/3/10 Revision to start date

VI. A. 5. Classified Re-appointments: Emergency Conditional

VI. A. 6. Certified Appointments: Emergency Conditional

VI. A. 7. Certified Appointments:

	Name	Position/Location	Replacing	Tenure Area	Certification	Salary	Effective Dates
a.	Boyajian, Caroline	English Teacher/SHS	Maureen Livingston	N/A	English Language Arts 7-12, Initial	MA2, Per NCTA contract	9/1/10 – 1/28/11
b.	Corr, D. Joseph	Superintendent of Schools	Randy A. Ehrenberg	Superintendent of Schools	SDA; Nursery K-6; English 7-9 Ext.; Social Studies 7-12, Permanent	Per Board Memo 1/25/10	8/1/10 – 7/31/13
c.	Davis, Annesley	Librarian/ LO/MW	Susan Stokes	Library/AV	Library Media Specialist , Professional; English Language Arts 7-12, Professional	MA-5 Per NCTA Contract	9/1/10 – 8/31/12
d.	Ogden, Kelly	Special Education Teacher/ GO (.75 FTE)	Lauri McAvoy	n/a	-Students With Disabilities, Gr. 5-9,Initial; -Generalist - Middle School Education, Initial; -Childhood Education, Gr. 1-6, Initial; -Students With Disabilities, Gr. 1-6, Initial;	MA-2, Per NCTA contract	7/1/10 – 6/30/11 Correction in salary, appointment date and spelling of name.

					-Literacy, B-Gr. 6, Initial		
e.	Rowlands, Amanda	AIS/Reading TBD	Kelly Morra	Elementary	Elementary K-6, Permanent	Per NCTA Contract	7/1/10
e.	Schroeder, Geraldyn	Math Teacher/ SHS	Frederick Palmateer	Mathematics 7-12	Mathematics 7-12, Permanent	MA-10 Per NCTA Contract	7/1/10 – 6/30/12
f.	Slosek, Lucy	Math Teacher/SHS	Stacy O'Donnell	N/A	Mathematics 7-12, Conditional Initial	MS4 Per NCTA Contract	9/1/10 – 6/30/11

VI. A. 8. Certified Re-appointments: Emergency Conditional

VI. A. 9. At Will Employees (Hourly, Substitutes etc): Emergency Conditional

VI.A. 10. At Will Employees (Hourly, Substitutes etc):

	Name	Position	Location	Salary	Effective Dates
a.	Angstadt, Kevin	Summer Help – Information Technology	SHS	2010-11 PT Wage Rate Schedule	7/7/10 – 8/20/10 (estimated)
b.	Banks, Brian	Substitute Teacher	SJHS/SHS	2009-10 PT Wage Rate Schedule	6/14/10
c.	Davin-Petrone, Ursula	Substitute Cleaner I	DW	2009-10 PT Wage Rate Schedule	6/21 – 6/30/10
		Cleaner I		2010-11 PT Wage Rate Schedule	7/1 – 7/6/10
					7/7 – 9/7/10
d.	DeJulio, Mary	Substitute Cleaner I	DW	2009-10 PT Wage Rate Schedule	6/21 – 6/30/10
		Cleaner I		2010-11 PT Wage Rate Schedule	7/1 – 7/6/10
					7/7 – 9/7/10
e.	Dumary, Audrey	Substitute Teacher	SJHS/SHS	2009-10 PT Wage Rate Schedule	6/15/10
f.	Ford, Peter	Substitute Cleaner I	DW	2009-10 PT Wage Rate Schedule	6/21 – 6/30/10
		Cleaner I		2010-11 PT Wage Rate Schedule	7/1 – 7/6/10
					7/7 – 9/7/10
g.	Galvin, Timothy	Substitute Cleaner I	DW	2009-10 PT Wage Rate Schedule	6/21 – 6/30/10
		Cleaner I		2010-11 PT Wage Rate Schedule	7/1 – 7/6/10
					7/7 – 9/7/10
h.	Gorman, Isabelle	Secretary I, Summer School	SHS	Current rate	6/29 -6/30/10
i.	Henderson, Melissa	Substitute Cleaner I	DW	2009-10 PT Wage Rate Schedule	6/21 – 6/30/10
				2010-11 PT	7/1 – 7/6/10

		Cleaner I		Wage Rate Schedule	7/7 – 9/7/10
j.	Johnson, Brian	Substitute Cleaner I	DW	2009-10 PT Wage Rate Schedule	6/21 – 6/30/10
		Cleaner I		2010-11 PT Wage Rate Schedule	7/1 – 7/6/10
		Cleaner I		2009-10 PT Wage Rate Schedule	7/7 – 9/7/10
k.	Kelly, Thomas	Substitute Cleaner I	DW	2009-10 PT Wage Rate Schedule	6/21 – 6/30/10
		Cleaner I		2010-11 PT Wage Rate Schedule	7/1 – 7/6/10
		Cleaner I		2009-10 PT Wage Rate Schedule	7/7 – 9/7/10
l.	Lewis, Christopher	Substitute Cleaner I	DW	2009-10 PT Wage Rate Schedule	6/7/10
m.	McGinness, Lindsey	Substitute Teacher	SJHS/SHS	2009-10 PT Wage Rate Schedule	6/14/10
n.	Minnick, John	Substitute Cleaner I	DW	2009-10 PT Wage Rate Schedule	6/21 – 6/30/10
		Cleaner I		2010-11 PT Wage Rate Schedule	7/1 – 7/6/10
		Cleaner I		2009-10 PT Wage Rate Schedule	7/7 – 9/7/10
o.	Nerf, Debra	Substitute Cleaner I	DW	2009-10 PT Wage Rate Schedule	6/21 – 6/30/10
		Cleaner I		2010-11 PT Wage Rate Schedule	7/1 – 7/6/10
		Cleaner I		2009-10 PT Wage Rate Schedule	7/7 – 9/7/10
p.	Oakley, Mary	Substitute Teacher Aide	SHS	Per CSEA Aides Contract	6/24 - 6/25/10
q.	Oakley, Robert	Substitute Cleaner I	DW	2009-10 PT Wage Rate Schedule	6/21 – 6/30/10
		Cleaner I		2010-11 PT Wage Rate Schedule	7/1 – 7/6/10
		Cleaner I		2009-10 PT Wage Rate Schedule	7/7 – 9/7/10
r.	Ortiz, Christine	Substitute Keyboard Specialist	LV	Current Rate	7/15 – 8/13/10
s.	Peate, Shane	Grounds Worker I	DW	2010-11 PT Wage Rate Schedule	7/12 – 9/7/10
t.	Rapsard, Ashley	Substitute Teacher Aide	DW	2009-10 PT Wage Rate Schedule	6/21/10
u.	Richards, Erin	Substitute Teacher	SJHS/SHS	2009-10 PT Wage Rate Schedule	6/22/10
v.	Schermerhorn, Bryan	Substitute Cleaner I	DW	2010-11 PT Wage Rate Schedule	7/2 – 7/6/10
		Cleaner I		2009-10 PT Wage Rate Schedule	7/7 – 9/7/10
w.	Talarico, Pamela	Substitute Cleaner I	DW	2009-10 PT Wage Rate	6/28 – 6/30/10

				Schedule 2010-11 PT Wage Rate Schedule	7/1 – 9/7/10
x.	Tehan, Mary Ellen	Substitute Lock Changer	SJHS	2009-10 PT Wage Rate Schedule 2010-11 PT Wage Rate Schedule	6/24 -6/30/10 7/1 – 7/6/10 7/7 – 9/7/10
y.	Terpening, Richard	Substitute Motor Vehicle Operator Motor Vehicle Operator	DW	2009-10 PT Wage Rate Schedule 2010-11 PT Wage Rate Schedule	6/24 – 6/30/10 7/1 – 7/6/10 7/7 – 9/7/10
z.	Teson, Janice	Substitute Cleaner I Cleaner I	DW	2009-10 PT Wage Rate Schedule 2010-11 PT Wage Rate Schedule	6/21 – 6/30/10 7/1 – 7/6/10 7/7 – 9/7/10
aa.	Vallee, Audrey	Substitute Lock Changer Lock Changer	SHS	2009-10 PT Wage Rate Schedule 2010-11 PT Wage Rate Schedule	6/24 -6/30/10 7/1 – 7/6/10 7/7 – 9/7/10
bb.	Zautner, Benjamin	Summer Help – Information Technology	SHS	2010-11 PT Wage Rate Schedule	7/7/10 – 9/3/10

VI. A. 11. At Will Employees (Hourly, Substitutes etc): Emergency Conditional Re-Appointments

VI. A. 12. Classified Transfers:

VI.A. 13. Certified Transfers:

	Name	Position	From	To	Effective Date
a.	Amyot, Jillian	Teacher	Grade 2/ MW	Reading AIS / TBD	7/1/10
b.	Fazioli, Stephanie	Teacher	Grade 1/ BH	Grade 2/ SG	7/1/10
c.	Lewis, Sheri	Teacher	Grade 3/ LR	Grade 4/ LR	7/1/10
d.	Pezze, Danielle	Teacher	Grade 5/ LR	Reading AIS / TBD	7/1/10
e.	Sciubba, Kristina	Teacher	Grade 5/ MW	Grade 5/ FF	7/1/10
f.	Sexton, Jennifer	Teacher	Grade 2/ LR	Grade 5/ LR	7/1/10
g.	Stumbaugh, Julie	Teacher	Grade 4/ LR	Grade 4/ LO	7/1/10
h.	Yerdon, Erin	Teacher	Grade 4/ LR	Reading	7/1/10

			LO	AIS / TBD	
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VI.A. 14. Classified Unpaid Leaves:

VI.A. 15. Certified Unpaid Leaves:

VI. A. 16.

- a. Recommendation to approve the 2010-11 contract for the Assistant Superintendent for Business
- b. Recommendation to approve the 2010-11 contract for Director of Human Resources
- c. Additional Appointments to Curriculum Development Workshop (see J. Corr 6/23/10 memo)
- d. Updated Elementary Substitute Teacher List (see S. Newton 6/21/10 memo)
- e. Appointment and Payment of Technology Resource Teachers (see J. Corr 6/16/10 memo)
- f. 2010-11 Coordinator of Continuing Education, 2010-11 Coordinator of Driver Education (see J. Corr 6/25/10 memo)
- g. FTE Change, reduce 1.0 FTE Reading tenure area, increase 1.0 FTE Elementary tenure area (see J. Corr 6/25/10 memo)
- h. 2010-11 Wage Rates for Hourly, Part-time and Substitute Employees
- i. Announcement of Administrative Intern, 2010 SHS Remedial Summer School Substitute for Summer School, Laurie Lashmet, Health Education Teacher July 26 – July 30 Proctor and/or Grade Exams and substitutes for classroom teachers or hall monitors (see D. Arnone 6/5/10 memo)
- j. AED Trainer Appointment 2010-11 School Year, M. B. Steffen (see J. Corr 6/29/10 memo)
- k. Curriculum Development Workshop Appointment, K. McNamara (see J. Corr 6/28/10 memo)
- l. Fall Coaching Recommendations (see E. Dopp 6/29/10 memo)
- m. Translator/Interpreter List (see D. Semo 6/24/10 memo)
- n. Revised 2010 Pupil Services Summer School staffing (see D. Semo 6/29/10 memo)
- o. Substitute Staffing for Pupil Services Summer Programs (see D. Semo 6/29/10 memo)
- p. PST Subcommittee & CST Chairpersons (see D. Semo 6/24/10 memo)
- q. Appointment of Special Education Committees (see D. Semo 6/29/10 memo)
- r. Loudonville School D.R.U.M. Group Advisor (see K. Flynn 6/28/10 memo)
- s. Recommendation to approve 2010-2011 Continuing Education Instructors (see E. Dopp 6/28/10 memos)
- t. Amended Retirement Letter from Frank LaGatta, dated July 1, 2010, Board Resolution regarding Frank LaGatta, and 6/30/10 memo from J. Corr regarding Retirement Letter from Frank LaGatta
- u. Graduate Credits #1
- v. Change in Summer School Appointment (see J. Bongermino 7/1/10 memo)

VII. ROUTINE BUSINESS

A. BUSINESS OFFICE REPORTS

1. Treasurer's Report, May 2010 and Extra-Curricular Activities Fund, May 2010 (M-28)
2. Bills and Payroll – (M-29)
3. Disposal of Maplewood Ikon Copier (M-30)
4. BIDS: (M-31)
 - a. Food Service Bids awards for:
 - Miscellaneous Groceries, Frozen Food, Paper, Beverage & Snack Bid
 - Bagel Bid
 - Copy Paper Bid – White, Colors and Specialty Paper
 - Bread and Bread Products
 - b. Lubricant Bid
 - c. Sheet Music
5. BOCES Bill Adjustment (June 2010 and June 2010 Supplement)(M-32)
6. Renewal Contracts 2010-11 (M-33)
 - a. OMNI as third party administrator for the 403B program
 - b. Capital EAP Services, 2010-11 school year
 - c. Pittsfield Communications, 2010-11 school year
 - d. Matthews Buses, 2010-11 school year
 - e. Transportation Vendor Blanket Purchase Orders, 2010-11 school year
 - f. Waste Disposal Renewal, 2010-11 school year
 - g. Preventive Maintenance and Repairs for refrigeration equipment (Colonie Mechanical and Alltek) 2010-11 school year
 - h. Food Service Uniforms 2010-11 school year

- i. Additional Food Service Vendors 2010-11 school year
- j. Food Service Contracts 2010-11 school year
- k. Physical Education Contracts for Thomas Nicolla Physical Therapy, 2010-11 school year and Stadium Systems Inc. for equipment reconditioning for the 2010-11 school year.
- l. Print Production Contracts 2010-2011 School Year (see J. Horsman 6/17/10 memo)
- m. Infinite Campus Software Contract 2010-11 School Year (see E. McNamara 6/28/10 memo)
- n. Renewal for Naviance software (see E. McNamara 6/28/10 memo)
- o. Capital Market Advisors, District's Dissemination Agent 2010-11 school year

7. Continuing Education Financial Statement, January 1, 2010- June 30, 2010 (M-34)

VIII. Move to an open session of the Employee Relations Committee (M-35)

Move to an executive session of the Employee Relations Committee (M-36)

Return to Regular Session and Adjourn (M-37)