

## North Colonie Central School District

Latham, New York 12110

BOARD OF EDUCATION MEETING, SHAKER HIGH SCHOOL LIBRARY, LATHAM, NEW YORK,  
MONDAY, SEPTEMBER 21, 2009 7:30 PM

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6:30 pm Employee Relations Committee, Executive Session – SHS Conference Room

7:00 pm Reception New Faculty and Staff, SHS Taft Cafeteria

7:15 pm Board meets informally with public

7:15 – 7:30 p.m. Board Members will be available to meet with members of the public.

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- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. SPECIAL REPORTS
- IV. VISITORS' STATEMENTS
- V. RECOMMENDED ACTIONS:
  - A. OLD BUSINESS
  - B. NEW BUSINESS
    1. Recommendations regarding Children with Disabilities for 2009-2010 as recommended by the District Committee on Preschool Special Education and recommendation for Students with Disabilities for 2009-2010 as recommended by the District Committee on Special Education. (M-1)
    2. Recommendation to approve the proposed lease with the YMCA K-Care program at Goodrich School effective September 1, 2009 through August 31, 2010. (M-2)
    3. Recommendation to approve the cell phone request for Pam DiBacco, Custodial Secretary. (M-3)
    4. Recommendation to approve the disposal of fixed assets. (M-4)
    5. Recommendation to approve the SHS Extracurricular Classroom Clubs Constitution/ByLaws. (M-5)
    6. Recommendation to approve the contract with Wildwood School for one student with disabilities attending the Wildwood School program for the 2009-2010 school year. (M-6)
    7. Recommendation to approve the agreement with Barbara J. Collins to provide student consulting services for the 2009-2010 school year. (M-7)
    8. Recommendation to approve the agreement with Kelberman Center, Inc. to provide autism services for one student for the 2009-2010 school year. (M-8)
    9. Recommendation to approve the instruction contract between North Coloine School District and Watervliet City Schools for the 2009-2010 school year. (M-9)
    10. Recommendation to approve the contract with Behavior Analysts, Inc. to provide consultation services for the 2009-2010 school year. (M-10)
    11. Recommendation to approve the agreement with Catherine A. Bryson to provide behavioral consultant services for the 2009-2010 school year. (M-11)
    12. Recommendation to approve educational consultation services provided by Campbell House Psychological Associates for the 2009-2010 school year. (M-12)
    13. Recommendation to approve the contract with Vanderheyden Hall for a student that resides in our district for September 9, 2009 to June 24, 2010. (M-13)
    14. Recommendation to approve the contract for tutorial services for 2009-2010 school year for students who are admitted to Four Winds . (M-14)

15. Recommendation to approve the continued appointment of Shows Leary as Clerk of the Works. (M-15)
16. Recommendation to approve the agreements with Colonie Youth Center for 2009-2010 *Vacation Camp Program* and *Before and After School Program*. (M-16)
17. Recommendation to approve the appointment of Harriet Greenberg to serve as a math consultant for the Shaker Junior High School Math Department. (M-17)
18. Recommendation to approve the contract with The Education Work Station, LLC for the 2009-2010 school year. (M-18)

B. CORRESPONDENCE

C. COMMITTEE REPORTS

1. Audit
2. Budget
3. Community Board Relations
4. Curriculum
5. Employee Relations
6. Long Range Planning
7. Policy - #6840 Use of Credit Cards (M-19)
8. Capital District School Board Association

D. ADMINISTRATIVE REPORTS

VI. ROUTINE BUSINESS

A. PERSONNEL ACTIONS – All items recommended by the Superintendent (M-20)

**VI. A. 1. Classified Resignations:**

	Name	Position	Location	Effective Date
a.	Basle, Edward	Food Service Worker	SHS	9/10/09
b.	Blake, Jamie	Teacher Aide	SJHS	9/1/09
c.	Costello, Laura	Substitute Teacher Aide	BH	9/3/09 end appointment
d.	Cuttia, Mary	Food Service Helper	BC	9/3/09
e.	Doty, Robert	Groundsman III	DW	9/9/09 extended temporary appointment
f.	Emerson, Richard	Groundsman I	DW	8/14/09 ended temporary appointment early
g.	Gigante, Madeline	School Nurse	St. Ambrose	10/1/09
h.	Gorman, Andrew	Groundsman I	DW	8/25/09 ended temporary appointment early
i.	Hart, Serriah	Administrative Aide	SHS	8/31/09
j.	Haskins, Amy	Teacher Aide	SG	8/27/09
k.	Horton, Alison	Substitute Teacher Aide	SHS	9/3/09

				end appointment
l.	Johnsen, Robin	Food Service Worker	St. Pius	8/21/09
m.	Kear, Tina	Noon Aide	SG	9/9/09
n.	Krulikowski, Jodie	Teacher Aide	SHS	9/8/09 Rescission of 8/31/09 appointment
o.	Marcks, Ira	Teacher Aide	SHS	8/27/09
p.	Miller, Linda	Hall Monitor	SHS	10/30/09 Estimated retirement date
q.	Quinn, Mark	Noon Aide	FF	9/4/09
r.	Tarbay, Kathryn	Clerk Typist	MW	9/4/09
s.	Treffiletti, Jason	Groundsman I	DW	9/4/09 ended temporary appointment early
t.	VanGuilder, Ashleigh	Teacher Aide	SHS	8/31/09 Rescission of 8/31/09 appointment
u.	Walsh, Mary K.	Teacher Aide (Block Aide)	SJHS	9/9/09

**VI. A. 2. Certified Resignations:**

	Name	Position	Location	Effective Date
a.	Donahy, Erin	Support Teacher	LO	10/1/09 appointment ended

**VI. A. 3. Classified Appointments: Emergency Conditional**

	Name	Position	Replacing	Civil Service Status	Salary	Effective Dates
a.	Sail, Suzanne	Health Office Assistant	New	Provisional	Per CSEA non-instructional contract	9/22/09
b.	Walsh, Amy	Teacher Aide	Megan Paino	Probationary	Per CSEA instructional contract	9/23/09
c.	Wilcox, Judith	Food Service Worker	Donna Lofink	Probationary	Per CSEA non-instructional contract	9/22/09

#### VI. A. 4. Classified Appointments

	Name	Position	Replacing	Civil Service Status	Salary	Effective Dates
a.	Aldous, Thomas	Teacher Aide	Erin Hayes	Probationary	Per CSEA instructional contract	9/2/09 correction to start date
b.	Barbour, Danielle	Teacher Aide	Roberta Wolf	Probationary	Per CSEA instructional contract	9/2/09 correction to start date
c.	Benedetti, Diana	Teacher Aide	Ashley VanGuilder	Probationary	Per CSEA instructional contract	9/22/09
d.	Bernarde, Kathryn	Teacher Aide	Erin Fitch	Probationary	Per CSEA instructional contract	9/2/09 correction to start date
e.	Dillmann, Kerry	Teacher Aide .42 FTE	Donna Dupuis	Probationary	Per CSEA instructional contract	9/10/09 Rescission of 8/27 resignation from 1.0 FTE teacher aide to accept a .42 teacher aide appointment
f.	Donohue, Kelly	Teacher Aide	Kerry Dillmann	Probationary	Per CSEA instructional contract	9/22/09
g.	Ferris, Kristine	Teacher Aide	Renee DiStefano	Probationary	Per CSEA instructional contract	9/22/09
h.	Flood, Heather	Teacher Aide	Nancy Kaminski	Probationary	Per CSEA instructional contract	9/2/09 correction to start date
i.	Hamilton, Katie	Teacher Aide	Jamie Blake	Probationary	Per CSEA instructional contract	9/22/09
j.	Lashmet, Kimberly	Teacher Aide	Michele Shultis	Probationary	Per CSEA instructional contract	9/2/09 correction to start date
k.	Levendosky, John	Teacher Aide	Maria Lorello	Probationary	Per CSEA instructional contract	9/2/09 correction to start date
l.	McCormack, Ellen	Clerk Typist  Keyboard Specialist	Colleen Keegan	n/a  Probationary	2009-10 PT Wage Rate Schedule Per CSEA non-instructional contract	9/1 – 9/9/09 (as needed)  9/10/09
m.	Morelli, Justin	Teacher Aide	Cathryn Herold	Probationary	Per CSEA instructional contract	9/22/09
n.	Nadler, Erica	Teacher Aide	Ira Marcks	Probationary	Per CSEA	9/22/09

					instructional contract	
o.	Rolfe, Elizabeth	Teacher Aide	Andrew Amodeo	Probationary	Per CSEA instructional contract	9/22/09
p.	Smith, Susan K.	Teacher Aide	Amy Jones	Probationary	Per CSEA instructional contract	9/2/09 correction to start date
q.	Tarbay, Kathryn	Food Service Worker	Mary Ann Coppola	Probationary	Per CSEA non-instructional contract	9/22/09
r.	Tracey, Erin	Teacher Aide	Alana Patrizio	Probationary	Per CSEA instructional contract	9/2/09 correction to start date
s.	Tremblay, Lori Jean	Teacher Aide	Amy Haskins	Probationary	Per CSEA instructional contract	10/6/09 approximate start date
t.	Venditti, Christina	Teacher Aide	Steven Maloney	Probationary	Per CSEA instructional contract	9/2/09 correction to start date

**VI. A. 5. Classified Re-appointments: Emergency Conditional**

	Name	Position	Effective Dates
a.	Semerad, Marilyn	Secretary I	10/20/09
b.	Tracey, Erin	Teacher Aide	10/5/09
c.	Venditti, Christina	Teacher Aide	10/7/09

**VI. A. 6. Certified Appointments: Emergency Conditional**

	Name	Position	Replacing	Tenure Area	Certification	Salary	Effective Dates
a.	Burke, Desiree	Music Teacher	Brian Austin	Music	Music	MA-6 Per NCTA contract	10/4/09 – 10/3/11 approximate start date

**VI. A. 7. Certified Appointments:**

	Name	Position/Location	Replacing	Tenure Area	Certification	Salary	Effective Dates
a.	Schoonbeek, Jennifer	Teaching Assistant / BC	n/a	Teaching Assistant	Teaching Assistant	Per NCTA contract	3/24/09 – 3/23/12 correction

**VI. A. 8. Certified Re-appointments: Emergency Conditional**

**VI. A. 9. At Will Employees (Hourly, Substitutes etc): Emergency Conditional**

	Name	Position	Location	Salary	Effective Dates
a.	Donohue, Kelly	Substitute Teacher Aide	SHS	2009-10 PT Wage Rate Schedule	9/9 – 9/21/09
b.	LaMay, Sarah	Substitute Math Tutor	GO	2009-10 PT	9/16-9/21/09

		Math Tutor		Wage Rate Schedule	9/22/09
c.	Wilcox, Judith	Wilcox, Judith	SHS	2009-10 PT Wage Rate Schedule	9/8 – 9/15/09

**VI.A. 10. At Will Employees (Hourly, Substitutes etc):**

	Name	Position	Location	Salary	Effective Dates
a.	Benedetti, Diana	Substitute Teacher Aide	SHS	2009-10 PT Wage Rate Schedule	9/9-9/21/09
b.	Blake, Jamie	Substitute Teacher Aide	DW	2009-10 PT Wage Rate Schedule	9/18/09
c.	Bouleris, Sarah	Substitute Food Service Helper Food Service Helper	SHS	2009-10 PT Wage Rate Schedule	9/8-9/21/09 9/22/09
d.	Ferris, Kristine	Substitute Teacher Aide	SG	2009-10 PT Wage Rate Schedule	9/9 – 9/21/09
e.	Foster, Leslie	Permanent Sub/Support Teacher	LO	2009-10 PT Wage Rate Schedule	9/8/09
f.	Galvin, Timothy	Substitute for Permanent Sub/Support Teacher	SJHS	2009-10 PT Wage Rate Schedule	9/11/09
g.	Gatus, Sandra	Substitute Food Service Helper Food Service Helper	BC	2009-10 PT Wage Rate Schedule	9/8-9/21/09 9/22/09
h.	Hamilton, Katie	Substitute Teacher Aide	SJHS	2009-10 PT Wage Rate Schedule	9/9-9/21/09
i.	Harris, Kathleen	Food Service Helper	SHS	2009-10 PT Wage Rate Schedule	9/22/09
j.	Heim, Richard	High School Student Parking Registrar	SHS	2009-10 PT Wage Rate Schedule	9/2/09
k.	Henault, Angela	Substitute Noon Aide  Noon Aide	FF	2009-10 PT Wage Rate Schedule	9/9 – 9/21/09 9/22/09
l.	Morelli, Justin	Substitute Teacher Aide	SJHS	2009-10 PT Wage Rate Schedule	9/9-9/21/09
m.	Noakes, Maria K.	Substitute Health Office Assistant	DW	Step 1 hourly rate	9/22/09
n.	Palaszynski, Donna	Noon Aide	SG	2009-10 PT Wage Rate Schedule	9/22/09
o.	Rolfe, Elizabeth	Substitute Teacher Aide	SG	2009-10 PT Wage Rate Schedule	9/9 – 9/21/09
p.	Shalit, Margaret	Substitute Teacher	SJHS	2009-10 PT Wage Rate Schedule	9/8 – 10/31/09 (estimated)
q.	Smith, Carol	Noon Aide	SG	2009-10 PT	9/22/09

				Wage Rate Schedule	
r.	Szymanska, Aleksandra	Substitute Teacher Aide	DW	2009-10 PT Wage Rate Schedule	9/14/09
s.	Tarbay, Kathryn	Substitute Food Service Worker	SHS	2009-10 PT Wage Rate Schedule	9/8 – 9/21/09
t.	Terpening, Richard	Groundsman	DW	2009-10 PT Wage Rate Schedule	9/5 – 12/1/09 extend temporary appointment
u.	Tronco, Gina	Substitute Teacher	FF	2009-10 PT Wage Rate Schedule	9/8 – 10/30/09 (estimated)
v.	Tutunjian, Carol	Substitute Noon Aide Noon Aide	FF	2009-10 PT Wage Rate Schedule	9/10 – 9/21/09 9/22/09
w.	Volpe, Mary Ann	Substitute Food Service Helper Food Service Helper	St. Pius	2009-10 PT Wage Rate Schedule	9/8-9/21/09 9/22/09
x.	Wessells, Christopher	Substitute Teacher Aide (Block Aide)	SJHS	2009-10 PT Wage Rate Schedule	9/10 – 10/25/09

**VI. A. 11. At Will Employees (Hourly, Substitutes etc): Emergency Conditional Re-Appointments**

	Name	Position	Effective Dates
a.	Anslow, Cassaundra	Substitute Teacher	9/29/09
b.	DeVoe, Diane	Food Service Helper	9/24/09
c.	Montagne, Sharon	Clerk Typist	10/1/09
d.	Smith, Rachel	Clerk Typist	10/2/09
e.	Swanson, Patricia	Substitute Hall Monitor	10/20/09

**VI. A. 12. Classified Transfers:**

	Name	Position	From	To	Effective Date
a.	Hahn, Ellen	Data Entry Operator	Payroll/ CO	Human Resources / CO	9/16/09

**VI.A. 13. Certified Transfers:**

**VI.A. 14. Classified Unpaid Leaves:**

**VI.A. 15. Certified Unpaid Leaves:**

	Name	Position	Location	Effective Dates
a.	Coon, Kelly	Teacher	SHS	11/24 – 11/25/09

**VI. A. 16. Other:**

- a. Graduate Credits #2
- b. Special Education Community Vocational Experience Curriculum (see J. Corr 8/31/09 memo)
- c. Additional Participant in World History Summer Curriculum Workshop (see J. Corr 9/2/09 memo)
- d. New Full Time Position Needed – Suburban bus driver (see J. Myers 9/4/09 memo)
- e. Appointment and Payment of Reading Turnkey Trainers (see J. Corr 9/8/09 memo)

- f. Bus Supervision, Tutors and Focus Staff (see R. Moore 9/9/09 memo)
- g. Mrs. Elizabeth Cartwright and Mrs. Jessica Sanderson - Compensation for CSE Meetings (see D. Semo 9/10/09 memo)
- h. Appointment of Staff Development In-Service Instructors (see J. Corr 9/11/09 memo)
- i. Instructor Recommendation for After School Art Explorers Workshop (see A. Manzella 9/14/09 memo)
- j. Chaperone Recommendations Fall 2009 Athletic Season (see E. Dopp 9/14/09 memo)
- k. Coaching Recommendation (see E. Dopp 9/15/09 memo)
- l. Change in Position (see J. Bongermينو 9/14/09 memo)
- m. Payment of Staff for Proctoring the PSAT and Proctoring List (see D. Semo 9/15/09 memo)
- n. Transfer of Ellen Hahn (see J. Bongermينو 9/15/09 memo)
- o. Substitute Teacher Aides, Noon Aide, Food Service and Tutor (see J. Bongermينو 9/15/09 memo)
- p. Retroactive Appointment and Payment of Reading Turnkey Trainer for Maplewood (see J. Corr 9/16/09 memo)
- q. Potential Secondary Substitute Teachers (see J. Bongermينو 9/16/09 memo)
- r. Substitute Teachers (see R. Murphy 9/16/09 memo)
- s. Aubrey DiGiacomo, Music Therapy (see D. Semo 9/15/09 memo)
- t. New Bus Aide Position – (see J. Myers 9/3/09 memo)
- u. Richard Heim, Parking Permit Compensation – (see R. Murphy 9/16/09 memo)
- v. Appointment and Payment of Technology Resource Teachers – (see R. Murphy 9/8/09 memo)
- w. Correction of Step for Julie DeMatteo DeMarco (see J. Corr 9/17/09 memo)

## VII. INFORMATION & PROPOSALS

### A. RECOGNITIONS

1. Don Kinzel and Sue Martin – SG Kindergarten – recognized by the Southgate Principal for their participation in the Southgate’s Kindergarten Social.
2. Penny Bonanno – SG Counselor, Amy Baumgarten, John Blau, Alicia Caropreso, Hanna Nicholas, Andrew Stack, – SG Gr. 6 - recognized by the Southgate Principal for their participation in the New Student Orientation.
3. Jeanne Meddleton - SG Keyboard Specialist - recognized by the Southgate Principal for outstanding work on the quilt created as part of Southgate’s “Pay It Forward” project.
4. Julie Dwyer – FF Gr. 5 – recognized by FF Principal for being selected by the National Council of Teachers in Mathematics and the National Science Teachers Association to participate in the 2009 Mickelson Exxon Mobile Teachers Academy to explore innovative ways to capture and excite students in math and science.
5. Prateek Baghel, Patricia Kim, Gregory Koski, Adam Parower, Doris Pu, Angela Saulsbery, Irene VanRyn and Joni Zucker – SHS students were named as semifinalists in the National Merit Qualifying Examination or PST for 2010.
6. WNYT-News Channel 13 and St. Peter’s Health Care Services – recognized by SHS Principal – for \$500 to be deposited in the SHS Best Buddies Club account.
7. Tom Peluso, Steve Aliz, Vance Jones, Scott Carpenter, Ed Schermerhorn, Tom Paquette, Marek Citowicz, Mike Bryk, John Weismann, Doug Williams, Chuck Rivage, Alex DiLauro, Maintenance full time staff, and Rich Garhartt, Jim Burns, Mike Walton, Rich Emerson, and Andrew Gorman, Maintenance part-time staff – recognized by the Director of Facilities – for their successful completion of the Shaker High School Counseling Center Work.

### B. BUSINESS OFFICE REPORTS

1. TREASURER’S REPORT – will be available next month
2. FOOD SERVICE PROFIT AND LOSS, Summer 2009 (M-21)
3. AWARD OF BIDS (M-22)
  - a. Musical instruments
  - b. Bus Parts
4. Appointment of Food Service Vendors 2009-2010 (M-23)
5. Renewal maintenance agreement for District Library automation services, SirsiDynix (M-24)

6. INVESTMENT REPORTS – June, July, August 2009 (M-25)
7. MONTHLY FINANCIAL STATEMENTS – June, July, August 2009 (M-26)
  - a. General Fund – Revenue
  - b. General Fund – Expenditures
  - c. Capital Projects Fund – Revenue
  - d. Capital Projects Fund - Expenditures
  - e. Special Aid Fund – Revenue
  - f. Special Aid Fund – Expenditures
  - g. School Lunch Fund – Revenue
  - h. School Lunch Fund – Expenditures
  - i. Appropriation Transfers

C. APPROVAL OF MINUTES - Regular Meeting- August 31, 2009 (M-27)

VIII. Adjourn (M-28)

Thursday, October 1, 2009	7:30 pm Audit Committee Meeting 8:30 pm Budget Committee Meeting SHS Library
Monday, October 5, 2009	7:30 p.m. Employee Relations, Executive Session Central Office Conference Room
Thursday, October 15, 2009	7:30 pm Employee Relations, Executive Session SHS Library
Monday, October 19, 2009	7:30 pm Curriculum Committee Meeting SHS Library
Thursday, October 22, 2009	7:30 p.m. Policy Committee Meeting SHS Library
Monday, October 26, 2009	7:00 pm Board meets informally with public 7:15 pm PTA Council Recognition of BOE 7:30 pm Monthly Meeting Loudonville Elementary School
Thursday, October 29, 2009	7:30 pm Employee Relations, Executive Session (tentative) Central Office Conference Room